

CUMBERLAND COUNTY FACILITIES COMMITTEE
CUMBERLAND COUNTY DEPARTMENT OF SOCIAL SERVICES
1225 RAMSEY STREET, CONFERENCE ROOMS C & D
AUGUST 2, 2018
SPECIAL MEETING MINUTES

MEMBERS PRESENT: Commissioner Glenn Adams, Facilities Committee Chairman
Commissioner Jeannette Council

MEMBERS ABSENT: Commissioner Michael Boose

OTHER COMMISSIONERS
PRESENT: Commissioner Marshall Faircloth
Commissioner Larry Lancaster

OTHERS PRESENT: Amy Cannon, County Manager
Sally Shutt, Assistant County Manager
Melissa Cardinali, Assistant County Manager
Duane Holder, Assistant County Manager
Tracy Jackson, Assistant County Manager
Rick Moorefield, County Attorney
Jeffery Brown, County Engineer
AJ Riddle, Assistant County Engineer
Brenda Jackson, Social Services Director
Vicki Evans, Finance Director
Deborah Shaw, Budget Analyst
Heather Harris, Budget Analyst
Robert Van Geons, FCEDC
Tony Brown, Southern CC. Inc.
Rick Murillo, Southern CC, Inc.
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Glenn Adams called the meeting to order.

1. APPROVAL OF MINUTES – JUNE 7, 2018 REGULAR MEETING

MOTION: Commissioner Council moved to approve the June 7, 2018 meeting minutes as presented.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

2. CONSIDERATION OF REQUEST FROM FAYETTEVILLE-CUMBERLAND PARKS AND RECREATION ADVISORY BOARD TO RENAME THE GRAYS CREEK RECREATION FACILITIES

BACKGROUND:

The Fayetteville-Cumberland Parks and Recreation Advisory Board has successfully submitted paperwork and supporting documentation, as required by the Cumberland County Facility Naming Policy, to rename the facilities at Gray's Creek Recreation Park in honor of Mr. John Dove ("J.D.") Pone. Please find attached the aforementioned documents with this memo along with the policy requirements and a checklist of the requirements that were met.

RECOMMENDATION/PROPOSED ACTION:

Staff recommends approval to move this forward to the full Board of Commissioners as an Item of Business at the August 20, 2018 regular meeting.

Tracy Jackson, Assistant County Manager, reviewed the background information and recommendation as recorded above.

MOTION: Commissioner Council moved to recommend to the full board approval of the consideration from the Fayetteville-Cumberland Parks and Recreation Advisory Board to rename the Gray's Creek Recreation Facilities and forward this item to the full Board of Commissioners as an Item of Business at the August 20, 2018 regular meeting.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

3. CONSIDERATION OF MEMORIAL PARKING MARKERS

BACKGROUND:

A local military veteran, Mr. Rick Murillo, with the support of a non-profit group, Southern CC, Inc. (please see attached information), has developed a program utilizing parking space signage that serves as a memorial marker for military veterans and first responders that have died in the line of duty. Mr. Murillo is requesting the opportunity to place markers in various County parking lots. Attached are photos of markers that are in place at area businesses and venues in Cumberland County. Southern CC and Mr. Murillo would pay for the creation of each marker and install the signage on a post installed by the County Sign Shop. The only cost to the County would be the installation of the post for each sign.

2

All references to any materials which are described in these minutes or incorporated into these minutes are to the materials that are contained in the same numbered item in the agenda for this meeting. These may be viewed online in the agenda set out on this webpage

<http://co.cumberland.nc.us/departments/commissioners-group/commissioners/committee-agendas-and-minutes>

Engineering and Infrastructure would work with Mr. Murillo to determine the proper location, placement, and quantity of signs allowed at any County facility.

RECOMMENDATION/PROPOSED ACTION:

Staff recommends approval to move this request forward to the full Board of Commissioners as a consent item at the August 6, 2018 regular meeting.

Mr. Jackson reviewed the background information and recommendation as recorded above. Commissioner Adams stated he saw the ceremony at the Carolina Ale House regarding the memorial markers and he is in support of this item.

Commissioner Faircloth asked if the parking spots would be for any veteran and Mr. Murillo responded the parking spots will be for any veteran or first responder regardless of what unit they may have been in. Commissioner Faircloth stated that some veterans may not know they can park in the parking spot when it is dedicated to a certain unit. Commissioner Adams asked if a something could be put below the logo on the parking sign that indicates the parking spot is for all veterans. Mr. Jackson stated the County would have to work with Mr. Murillo as far as any adjustment to the parking sign.

MOTION: Commissioner Council moved to recommend to the full board approval of the consideration of memorial parking markers and forward this item to the full Board of Commissioners as a consent item at the August 6, 2018 regular meeting.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

4. CONSIDERATION OF LEASE AGREEMENT RENEWAL FOR THE JERNIGAN SOLID WASTE CONTAINER SITE

BACKGROUND:

The Solid Waste Department operates the Jernigan Container site located at 9221 Giles Road, Linden, N.C. Cumberland County leases the property for this site from CES, L.L.C. This container site has been in operation for over thirty-five years at the same location and it is critical that this site remain open in order to provide the necessary service to the citizens within the surrounding community. The current lease agreement is set to expire on August 12, 2018.

The property owner has agreed to renew the lease with Cumberland County for an additional

five years with the same terms as the exiting lease (attached for your convenience). The current lease amount is \$4,000 for the full five-year lease agreement which is to be paid promptly after the execution of the lease agreement.

RECOMMENDATION/PROPOSED ACTION:

The Interim Solid Waste Director along with County Management recommend that the Facilities Committee approve the lease renewal and forward it to the Board of Commissioners for its consideration at their August 6, 2018 meeting.

Jeffery Brown, Engineering & Infrastructure Director, reviewed the background information and recommendation as recorded above.

MOTION: Commissioner Council moved to recommend to the full board approval of the lease agreement renewal for the Jernigan Solid Waste Container Site and forward this item to the Board of Commissioners for consideration at the August 6, 2018 meeting.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

5. COMMUNITY RATING SYSTEM ANNUAL REPORT

BACKGROUND:

Cumberland County participates within the National Flood Insurance Program's (NFIP) Community Rating System (CRS). The CRS is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements. The County's participation allows those that are required to have flood insurance to receive discounted insurance premium rates. Cumberland County currently has a class rating of 8 which allows property owners to receive a 10% discount off their insurance premiums for policies within the Special Flood Hazard Area (SFHA).

As part of the County's annual recertification process, our Department is required to provide an update on each action item related to floodplain management outlined within the Cumberland County Multi-Jurisdictional Hazard Mitigation Plan. Another requirement is that this progress report be presented to the governing board. The progress report is being provided as an attachment to this memo.

RECOMMENDATION/PROPOSED ACTION:

The Facilities Committee is not being asked to take action. The purpose of this item is to

provide the Committee the progress report as required by NFIP for the County's annual recertification for the Community Rating System.

Mr. Brown reviewed the background information and recommendation as recorded above. Mr. Brown stated Spring Lake and Hope Mills have their own program.

No action taken. This item is for information purposes only.

6. CONSIDERATION OF CONTRACTS

A. EXTERIOR BUILDING REPAIRS FOR MULTIPLE COUNTY FACILITIES

BACKGROUND:

The Historic Courthouse, Headquarters Library and Hope Mills Library were identified for exterior repairs including shingle replacement, exterior insulation and finish systems (EIFS) repairs, vertical repairs, lintel repair and stair repairs. These repairs were included in the capital improvement installment financing plan that was approved by the Local Government Commission (LGC) on September 12, 2017.

A pre-bid meeting was held on June 7, 2018. Informal bids were received on June 21, 2018 for the proposed roof and exterior wall repairs. The certified bid tab along with letter of recommendation from Fleming & Associates, PA, the project engineer, have been attached. The lowest, responsible and responsive bid was submitted by Jacobs Construction and Home Improvements in the amount of \$226,080. A \$15,000 owner's allowance is included within the bid amount for any additional work that may be needed.

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the following recommendation and forward it to the Board of Commissioners for its approval at their August 6, 2018 meeting and take the following action:

- Accept the bids for the exterior building repairs to multiple County facilities and approve a contract with Jacobs Construction & Home Improvements in the amount of \$226,080.

Mr. Brown reviewed the background information and recommendation as recorded above.

- MOTION:** Commissioner Council moved to recommend to the full board approval to accept the bids for the exterior building repairs to multiple County facilities and approve a contract with Jacobs Construction & Home Improvements in the amount of \$226,080 and forward this item to the Board of Commissioners August 6, 2018 meeting.
- SECOND:** Commissioner Adams
- VOTE:** UNANIMOUS (2-0)

B. STREAM DEBRIS REMOVAL FROM WATERWAYS WITHIN THE COUNTY

BACKGROUND:

Cumberland County was awarded funding through the North Carolina Department of Agriculture and Consumer Services – Division of Soil and Water Conservation in the amount of \$1,219,408. The County identified specific waterways prior to applying for the grant funding. These waterways are South River, Sandy Creek and Locks Creek.

A pre-bid meeting was held on July 23, 2018, in which specialty contractors were invited to attend. Bids are scheduled to be received on August 1, 2018 for the proposed stream debris removal. The received bids will be presented to the Facilities Committee at the August 2, 2018 meeting for consideration to award a contract to the lowest, responsible and responsive bidder.

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the following recommendation and forward it to the Board of Commissioners for its consideration at their August 6, 2018 meeting:

- Accept the bids for stream debris removal from waterways within the County and approve a contract with the lowest, responsible and responsive bidder.

Mr. Brown reviewed the background information and recommendation as recorded above.

- MOTION:** Commissioner Council moved to recommend to the full board approval to accept the bids for stream debris removal from waterways within the County and approve a contract with Halls Tree Service in the amount of \$912,381 and forward this item to the Board of Commissioners August 6, 2018 meeting.
- SECOND:** Commissioner Adams
- VOTE:** UNANIMOUS (2-0)

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7. CONSIDERATION OF GRANTS OF EASEMENTS TO SOUTH RIVER ELECTRIC MEMBERSHIP CORPORATION IN CEDAR CREEK INDUSTRIAL PARK

BACKGROUND:

South River Electric Membership Corporation has requested the County to grant it the six easements that are attached for the distribution of electric power in the Cedar Creek Industrial Park. The county attorney has verified that each of the easements is located on county-owned property. Each easement appears to be in the form of a standard easement used by power companies.

RECOMMENDATION/PROPOSED ACTION:

County Attorney recommends approval of the easements.

Rick Moorefield, County Attorney, reviewed the background information and recommendation as recorded above.

Commissioner Adams asked if PWC was in this area of just South River Electric and Mr. Moorefield responded only South River Electric is available at the Cedar Creek Industrial Park. Mr. Moorefield stated South River Electric is also asking the County to donate a 1-acre parcel to put a substation on and South River Electric will not survey the property. Mr. Moorefield further stated legally he cannot draw a deed for this property without a survey being done. Mr. Moorefield asked the committee if they would approve the County pay for a survey on the piece of land being donated to South River Electric. Commissioner Adams stated this property is in the County's Industrial Park and it would benefit economic development. Ms. Cannon stated this is a part of South River Electric putting three phase power in the park for the Campbell project and without this there is no project. Ms. Cannon further stated as a part of South River Electric not charging the County for the three-phase power was the County donating the one-acre piece of land to South River Electric. The consensus of the Facilities Committee was for the County to provide the survey of the 1-acre piece of land for South River Electric to proceed with the three-phase power in the park.

MOTION: Commissioner Council moved to recommend to the full board approval of the grants of easements to South River Electric Membership Corporation in Cedar Creek Industrial Park and for the County to provide the survey of the one-acre piece of land that will be donated to South River Electric and forward this item to the Board of Commissioners August 6, 2018 meeting.

SECOND: Commissioner Adams

VOTE: UNANIMOUS (2-0)

8. MONTHLY PROJECT UPDATES

Mr. Brown reviewed the attached monthly progress report which includes projects that are currently being worked on by the County.

9. OTHER ITEMS OF BUSINESS

There were no other items of business.

MEETING ADJOURNED AT 10:41 AM.