

CUMBERLAND COUNTY FACILITIES COMMITTEE
JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE
117 DICK STREET, 5TH FLOOR, ROOM 564
FEBRUARY 15, 2018
SPECIAL MEETING MINUTES

MEMBERS PRESENT: Commissioner Glenn Adams
Commissioner Michael Boose
Commissioner Jeannette Council

OTHER COMMISSIONERS PRESENT:
Commissioner Larry Lancaster
Commissioner Jimmy Keefe

OTHERS PRESENT: Amy Cannon, County Manager
Tracy Jackson, Assistant County Manager
Sally Shutt, Assistant County Manager
Melissa Cardinali, Assistant County Manager
Duane Holder, Assistant County Manager
Rick Moorefield, County Attorney
Jeffery Brown, County Engineer
Vicki Evans, Finance Director
Heather Harris, Budget Analyst
Jon Soles, Public Information Specialist
Jim Grafstrom, Crown Complex General Manager
Seth Benalt, Crown Complex Assistant General Manager
Candice White, Clerk to the Board
Press

Commissioner Glenn Adams called the meeting to order.

1. APPROVAL OF AGENDA

MOTION: Commissioner Boose moved to remove Item #3 from the agenda, "Consideration of Proposal for Ice Rink Chiller, Cooling Tower and Floor Replacement" and approve the rest of the agenda as presented.

SECOND: Commissioner Council

VOTE: UNANIMOUS (3-0)

2. CONSIDERATION OF CONTRACT FOR CROWN COLISEUM CENTERHUNG SCOREBOARD AND LED RIBBONS PROJECT

BACKGROUND:

The Capital Improvement Plan (CIP) identified the Crown Coliseum Centerhung Scoreboard for replacement. The Crown Coliseum Centerhung Scoreboard and LED Ribbons Project is a replacement/upgrade that will provide an increased life expectancy and enhance the fan experience as the current scoreboard is antiquated and dysfunctional. This improvement is part of the County's recently issued installment purchase financing and will be repaid from the Crown Fund.

A pre-bid meeting was held on December 28, 2017, in which multiple vendors were invited to attend. Informal bids were received on January 16, 2018 for the Crown Coliseum Scoreboard and LED Ribbons. The lowest, responsible and responsive bid was submitted by Daktronics, Inc., in the amount of \$1,069,983.95.

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the following recommendations and forward them to the Board of Commissioners for its consideration at their February 19th meeting:

1. Accept the bids for the repairs of the various parking lots and award a contract to Daktronics, Inc. in the amount of \$1,069,983.95.
2. Establish a contingency in the amount of \$50,000 to be used for additional work recommended by the E&I Director and approved by the County Manager.

Jeffery Brown, Engineering and Infrastructure Director, reviewed the background information and recommendation as recorded above.

MOTION: Commissioner Boose moved to recommend to the full board approval to accept the bids for the repairs of the various parking lots and award a contract to Daktronics, Inc. in the amount of \$1,069.983.95 and establish a contingency in the amount of \$50,000 to be used for additional work recommended by the Engineering & Infrastructure Director and approved by the County Manager.

SECOND: Commissioner Council

VOTE: UNANIMOUS (3-0)

3. ~~CONSIDERATION OF PROPOSAL FOR ICE RINK CHILLER, COOKING TOWER AND FLOOR REPLACEMENT~~

Removed from the agenda.

4. CONSIDERATION OF CHANGE ORDER WITH SCS ENGINEERS FOR ADDITIONAL WORK AT THE ANN STREET LANDFILL

BACKGROUND:

On June 19, 2017, the Board of Commissioners approved a contract with SCS Engineers for specific engineering services to the Solid Waste Department for FY 18 in the amount of \$188,100. The specific services being provided solely centered around compliance and environmental monitoring associated with permit requirements. Listed below are items that require engineering services and explanations as to why it is in the County's best interest to move forward with this project:

- **Scale House Conceptual Design**

The existing scale house and traffic pattern is inefficient and is not customer friendly when it comes to entering and exiting the facility. The existing configuration requires the customer to exit their vehicle to speak to the scalehouse attendant and pay any fees. Keeping customers inside their vehicles improves safety for all involved and moves vehicles through in a more timely and efficient manner. SCS Engineers has provided a proposal in which they will provide a conceptual floorplan of a new scale house along with the new traffic patterns that will enhance the customer's experience. SCS will provide an engineer's construction cost estimate as part of these services. The proposed cost of these engineering services is \$22,000.

- **Landfill Gas System Modifications**

The landfill gas system contains both horizontal and vertical gas wells. The horizontal gas wells are allowing leachate to infiltrate into the gas system which in turn leads to the vacuum being lost on the gas wells. When the gas system is unable to pull methane gas out of the landfill, it causes the landfill to convert to positive pressure. When a landfill converts to positive pressure, it results in multiple noncompliance issues to include leachate seeps and exceedances in landfill gas emissions. The typical life expectancy on a horizontal well is five to seven years. These wells were installed in 2007. Cumberland County submitted a request to decommission the failing horizontal wells to the Department of Environmental Quality (DEQ) in January and received approval on February 6, 2018. The state granted this approval since vertical wells were installed within the last two months in the areas in which the horizontal wells serve. In order to decommission the horizontal wells, the wells have to be physically disconnected from the gas header pipe. This will require engineering services to include design, bidding and construction over side.

- **Partial Closure of Cells 1-8**

There are specific areas within landfill cells one through eight that have reached the final elevations in which waste can be placed. Therefore, the areas can be officially closed out or capped. Capping these areas will tremendously reduce the maintenance costs as well as increase the ability to maintain compliance. Capping these areas will eliminate leachate leaks on the east side of the landfill that staff constantly struggle to maintain. The projected timeframe for the design of a partial

closure is three to four months. The proposed cost of these engineering services is \$80,000.

The total cost of these additional services is \$127,000. There is \$145,194 currently available in the FY 18 Solid Waste budget for engineering services that can be used for these additional services.

RECOMMENDATION/PROPOSED ACTION:

The Engineering and Infrastructure Director and County Management recommend that the Facilities Committee approve the contract amendment with SCS Engineers in the amount of \$127,000 and place it on the agenda of the February 19, 2018 Board of Commissioners meeting for approval.

Mr. Brown reviewed the background information and recommendation as recorded above.

MOTION: Commissioner Council moved to recommend to the full board approval of the contract amendment with SCS Engineers in the amount of \$127,000 and place it on the agenda of the February 19, 2018 Board of Commissioners agenda.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (3-0)

5. CONSIDERATION OF RENOVATIONS TO CONFERENCE ROOM #564 WITHIN THE JUDGE E. MAURICE BRASWELL CUMBERLAND COUNTY COURTHOUSE

BACKGROUND:

The existing layout of Conference Room #564 located within the Judge E. Maurice Braswell Cumberland County Courthouse is no longer a conducive space for the Board of Commissioners to conduct meetings. The room currently has several technological challenges and the room is very tight and difficult for the Board of Commissioners, County Staff and outside presenters to maneuver when at capacity.

Due to these reasons, County Management along with key County Staff met with Gordon Johnson with Gordon Johnson Architecture to discuss the current challenges with the existing layout and how best to reconfigure the space if it were combined with room #533. After this programming meeting and several conceptual iterations. A brief presentation to review renderings of the proposed renovations and the technological improvements will be presented during the meetings.

It is anticipated that overall cost to make the proposed improvement will be approximately \$200,000. This includes construction, furniture and technological equipment to up fit the

room. The estimated construction time is 60 days. The target time frame to begin construction will be in late June or early July.

RECOMMENDATION:

County Staff is seeking guidance and input from the Facilities Committee on the proposed layout of Conference Room #564.

Mr. Brown reviewed the background information, recommendation and layout of the proposed changes.

Keith Todd, Information Services Director, reviewed the proposed technology upgrades which includes two large screen TV's. Mr. Todd stated one of the TV screens would have an interactive display. Mr. Todd stated the new changes would allow for video conference calls. Mr. Brown stated the plan is to start the renovation process after budget meetings take place in June 2018.

MOTION: Commissioner Council moved to recommend to the full board approval of the proposed renovations to Conference Room #564 in the Judge E. Maurice Braswell Cumberland County Courthouse.

SECOND: Commissioner Boose

VOTE: UNANIMOUS (3-0)

MEETING ADJOURNED AT 4:20 PM.