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Policy Letter #31

TO: All Cumberland County Workforce Development Service Providers

FROM: Nedra Clayborne Rodriguez, Director

SUBJECT: Financial Management Policy for Workforce Innovation and Opportunity Act Title I

PURPOSE

To establish financial policies and procedures that provide guidance to the Cumberland County Workforce Development Board as Grant Administrator regarding the Division of Workforce Solutions (DWS) Financial Management policies that have been updated to reflect the Workforce Innovations and Opportunity Act (WIOA) and the Office of Management and Budget (OMB) Uniform Guidance, as well as the North Carolina Budget and Fiscal Control Act and the policies of the North Carolina Local Government Commission (the LGC).

BACKGROUND

This Fiscal Management Policy was established to adhere to the Workforce Innovations and Opportunity Act Public Law 113-128 published July 22, 2014, and the OMB Uniform Guidance 2 CFR Part 200 published December 19, 2014, 79 Federal Register 75871 - 76106. Because Cumberland County Workforce Development Local Area is part of the County of Cumberland Government it must also comply with the North Carolina Budget and Fiscal Control Act and the policies of the LGC. This policy replaces any prior policies or revised versions of the Cumberland County Workforce Development Financial Management Policy.

The OMB Uniform Guidance, the DWS Financial Policies, and the LGC Financial Policies provide instruction in several administrative areas, including:

- (1) Financial management and cost principles
- (2) Audit
- (3) Grants management
- (4) Record management
- (5) Property management

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In cases where there is a policy conflict between the federal, state and/or local policies, the most restrictive policy requirement must be followed.

Federal and State funds available to the Cumberland County Workforce Development Board shall be allocated in accordance with the formula for distribution of funds established by the US Department of Labor and the State of North Carolina. The County of Cumberland, as the Administrative Entity for those funds, has designated the Cumberland County Workforce Development Board to administer funds and programs under the Workforce Innovations and Opportunity Act in Cumberland County.

ACTION

The County of Cumberland, the Cumberland County Workforce Development Board and it's Subgrantees are required to adhere to WIOA, OMB Uniform Guidance 2 CFR Part 200, DWS Policy Statement Number PS 20-20 17, Change 1, dated January 25, 2019, and Cumberland County Financial Policy No. 3-1 for the administration of the WIOA Title I.

Creation Date

January 2014

Revised Date

January 2019