

CUMBERLAND COUNTY BOARD OF HEALTH
OCTOBER 16, 2018 – 6:02p.m.
1235 RAMSEY STREET, THIRD FLOOR BOARD ROOM
REGULAR MEETING
MINUTES

MEMBERS PRESENT: Dr. Connette McMahon, Chair
Dr. Vikki Andrews, Public Representative, Vice Chair (Arrived at 6:07pm
and Departed at 6:55pm)
Dr. William Philbrick, Optometrist
Dr. Heather Burkhardt, Veterinarian
Dr. Sam Fleishman, Physician
Dr. Jeannette Council, Commissioner (Departed at 7:07pm)
Ms. Sonja Council, Nurse
Dr. Oliver Hodge, Dentist (Arrived at 6:16pm)

STAFF PRESENT: Duane Holder, Assistant County Manager/Interim Health Director
Rod Jenkins, Deputy Health Director/Interim Environmental Health Director
Candice York, Finance Officer
Dr. Krystle Vinson, Director of Nursing
Dr. Lan Tran Phu, Medical Director
Greg Phillips, Preparedness Coordinator
Ashley Yun, Administrative Assistant to the Health Director
Stepheria Nicholson, Public Health Education Supervisor
Monica Short-Owens, Records Manager/HIPAA Compliance Officer
Malkia Rayner, Public Health Nursing Supervisor I

WELCOME, INTRODUCTIONS AND MOMENT OF SILENCE

Dr. Connette McMahon welcomed all guests and called the meeting to order. Introductions were given. A moment of silence was taken.

The Board of Health recognized Mr. Steve Odom, Market Director for Health and Wellness at Walmart and Walmart Region 26, for his outstanding performance and support during Hurricane Florence. Mr. Odom provided and delivered durable medical equipment and medication to shelters and ensured prescriptions were filled. Mr. Abdul Kader, Regional Manager attended the recognition on behalf of Walmart Region 26.

ACTION ITEMS

A. Approval of Agendas

MOTION: Dr. William Philbrick moved to approve the Board of Health regular meeting agenda
SECOND: Commissioner Jeanette Council
VOTE: Unanimous (6-0)

B. Approval of August 21, 2018 Regular Meeting Minutes

MOTION: Commissioner Jeanette Council moved to approve the minutes.
SECOND: Dr. William Philbrick
VOTE: Unanimous (6-0)

Dr. Andrews arrived at 6:07pm.

C. Recommendation of vacancy: Professional Engineer

MOTION: Dr. William Philbrick moved to approve Mr. John H. Larch III as a Professional Engineer by acclamation.
SECOND: Dr. Heather Burkhardt
VOTE: Unanimous (7-0)

D. Approval of Bad Debt Write-Off

Mrs. Candi York presented the bad debt write-off in the amount of \$20,133.48 for the quarter ending September 30, 2018. This is for accounts 90 days or older with balances of \$50 dollars or higher. It will be submitted to the North Carolina Debt Set-Off Program, which can attach a debtor's State Income Tax Refund and/or lottery winnings for payment of bad debts.

MOTION: Dr. Heather Burkhardt moved to approve the bad debt write-off in the amount of \$20,133.48
SECOND: Dr. William Philbrick
VOTE: Unanimous (7-0)

INFORMATIONAL/DISCUSSION ITEMS

A. Public Comment:

Dr. McMahon opened the floor for public comments at 6:04 p.m. There being no public comments registered, Dr. McMahon closed the floor for public comments at 6:04 p.m.

B. Board of Health Goals Update:

Due to the Hurricane Florence and Michael events, we have no formal update on the Board of Health Goals. However, we are continuing to work on efforts. Updates will be brought to next month's meeting.

- School health nurses:
- Transparency (Staff to Board of Health and Board of Health to community) & Branding HD (telling our story, how to impact, etc.):
- A position statement on governance and recruitment of a permanent director
- Restoring public trust & confidence
- Building staff morale
- Chronic disease management
- Integration of community health
- Teen pregnancies & STIs
- Opioids

C. Health Director Search Update:

The Health Director Search Committee selected Developmental Associates LLC. as an executive search firm. Developmental Associates have recruitment experience locally in NC, especially with Cumberland County. The Health Director Search Committee and Developmental Associates

will meet tomorrow at 5:30pm to review the process, discuss county concerns, goals, key stakeholders, etc.

D. Flu Shots:

Dr. Vinson gave an update on the flu shots this season. We started giving flu shots starting October 10th, and, as of today, we have given 80 vaccinations. The advertisement has been released via press release and radio. Per Board of Health and Board of Commissioners approval, the administration fee is not added to the charge for the flu shot.

Dr. Hodge arrived at 6:16pm.

E. Hurricane Florence Update:

Mr. Phillips gave a brief overview of the Hurricane Florence response and recovery efforts and how lessons learned from Hurricane Matthew helped to improve the county's efforts. The Emergency Operation Center (EOC) had approximately 40 documentations, and he provided the hard copy of the activity log, CCDPH shelter timeline, and shelter/client health record forms as a reference. A strike team of ten Health Department nurses from Tennessee volunteered at the shelters, and all of the Senior Leadership team volunteered at the EOC.

A Hot Wash (Recap) meeting for Hurricane Florence is scheduled for Friday, October 19, 2018 at 1:00pm and will present the report during the November BOH meeting.

Operation Hours:

- EOC 410
- Shelter Hours 2033
- Call Center 59
- Total 2502 Hours

Mr. Jenkins gave an update on mosquitoes and mosquito abatement activities. Environmental Health received 1,396 calls about mosquitoes, excluding phone calls transferred by County management. We also distributed 1,742 mosquito dunks to the residents since September 24th.

Pre and post spray landing counts were conducted. All test durations were approximately 3 minutes, landing counts taken on light clothing.

Landing count before spray	Landing count after spray	Relative Location
8	0	Ramsey Street
10	4	Sheriff Office, Corporation Dr
12	6	Botanical Garden
18	2	Fire Dept. Linden
11	3	Grey's Creek
17	1	Strickland Bridge Rd
12	4	West of Downtown

October 15, 2018, Mr. Tom Turturro, Environmental Health Specialist, went out for landing counting, and the results were reported as follows:

Name of Place	Temperature	Count
Dobbin Homes Dot by I-95, Eastover	68F	2
295 Near the Cape Fear River	70F	2

Dr Andrews asked if the numbers are the result of the ground spraying or the aerial spraying, and Mr. Jenkins answered that it is two ground sprays, no aerial. We requested the proposals for aerial spraying and received them yesterday. We are comparing the latest landing counts to establish the need for aerial spray. The aerial spray is more effective than ground spray; however, one round of ground spray costs \$89,000 and aerial spray is \$600,000-\$800,000. We are looking at the cost-effectiveness of aerial spraying or targeted ground only. We will consider using a combination of options. We will gauge the amount of the call volume and landing counts (mosquito activity). Temperatures below 50°F will deactivate the mosquito activity.

Commissioner Council asked if we had received any concerns about fire ants. Mr. Jenkins said no complaints about fire ants but rather about frogs.

Dr. McMahan thanked the County Commissioners, County Leadership, County Management, Health Department Leadership, School Superintendent, Emergency Services, and whoever else collaborated to protect the county citizens and their diligent response during the natural disasters.

F. Financial Reports:

Mrs. York presented on the following financial reports:

- Aging report by program.
- The accounts receivable by program are broken down by payer source.
- The statement of Revenue and Expenditures (Profit and Loss) as of September 30, 2018. The excess of revenue over the expenditures is \$864,013 due to receive FY 2017 Medicaid Cost Settlement of \$930,000. Mrs. York briefly explained how to recognize and how to use Medicaid settlement funds.
- The statement of expenditures by program as of September 30, 2018. We should be at 25% by the end of month but are currently at 17.79%.
- Revenue by Source reports by state and federal allocations, grants, Medicaid, fees, fund balance and county funds allocated, and total earned. It would be 22.10% overall if 100% earned.

G. Director’s Report:

- a. Breast Cancer Awareness Month - October:

October is Breast Cancer Awareness Month, and we would like to highlight the Breast Cancer Awareness effort. The BCCCP staff is conducting an internal event on Friday, October 19, 2018 from 10am until noon and welcomes the Board. This is an opportunity to show support for families and friends who have fought or are fighting against breast cancer. The Board of County Commissioners approved a Breast Cancer Awareness

Proclamation on October 16, 2015 and will continue to utilize the media and citizens to wear pink for the month of October.

b. Environmental Health Director/Public Health Administrator Update:

We are in the middle of recruitment of the Environmental Health Director. Mrs. Marika Hoeckmann, Public Health Administrator I, resigned due to her spouse's military replacement, and her position is currently being processed for recruitment as well. Dr. Lan Tran Phu, Medical Director, announced her careful consideration of her retirement. She thanked the Board and the County for the opportunity to serve the community for so many years. Her retirement will be effective January 1, 2019, and the recruitment process for her position is underway. Mr. Holder and the Board acknowledged Dr. Tran-Phu's many years of dedicated service to the citizens of Cumberland County.

c. Status of Board Vacancies/Meet the applicants:

There were three applicants who attended and briefly introduced themselves to the Board members.

- Dr. Amy Jones, Pharmacist
- Dr. Stephanie Hodges, Registered Nurse
- Dr. Leroy Hodges, Pharmacist

d. Employee New Hires:

Mr. Holder presented six new hires for the months of August and September. He also formerly acknowledged Dr. Krystle Vinson's educational achievement of Doctor of Nursing Practice degree in July.

Dr. Andrews departed at 6:55pm.

e. Upcoming Events:

Due to Hurricane Florence, the NC Public Health Association Fall Educational Conference has been rescheduled to December 12-14, 2018 in Charlotte.

Dr. McMahon shared the free online education opportunity from NC Institute Public Health to learn about Public Health.

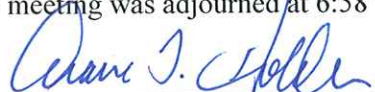
H. Membership Roster/Attendance Roster:

Dr. McMahon reviewed the membership roster and the attendance report for 2018.

ADJOURNMENT

MOTION: Dr. Sam Fleishman moved to adjourn.
SECOND: Commissioner Jeanette Council
VOTE: Unanimous (5-0)

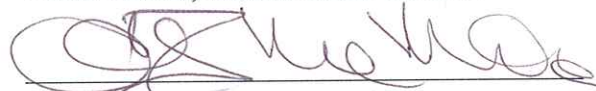
The meeting was adjourned at 6:58 p.m.



Duane Holder, Interim Health Director

11-26-18

Date



Dr. Connette McMahon, Chair

11-20-18

Date