

## **HEAVY EQUIPMENT OPERATION SUPERVISOR**

### **DEFINITION OF WORK**

Under general direction, the purpose of the position is to perform plan, assign, and supervise the daily activities of the Department of Solid Waste Management's Wilkes Road Treatment & Processing (T&P) Facility. Position is responsible for supervising semi-skilled to highly skilled positions that operate a variety of heavy motorized equipment. The position also serves as special operator to the Director; and special projects manager for snow removal, demolition of buildings. Assignments made by the Director may be in writing or verbal.

### **EXAMPLES OF WORK**

Employee in this classification supervises the operation of the Wilkes Road T&P Facility; ensures all operators and the public use and operate the facility in a safe manner; implements department policies and ensures all operations adhere to safety standards and comply with applicable county/state guidelines; and evaluates operations and identifies needed changes, such as: operations needs for personnel resources, equipment, budgeting, etc.; and supervisory duties involving screening applicants, interviewing and selecting for hire, developing work schedules, approving leave requests, evaluating personnel, assigning work, ensuring employees follow safety guidelines and quality standards, providing guidance and direction, evaluating work and taking disciplinary action as necessary, implementing and enforcing safety practices and procedures, analyzing and assisting in solving work problems, and reviewing incident reports of events and actions for accidents/incidents relating to areas supervised. Operates various landfill heavy equipment; monitors compost pile temperature tracking and inspection records for activities under storm water general permit; maintains log of tub grinder and screen hours in operation for NC Department of Environment and Natural Resources (NCDENR) air quality; works with NCDENR inspectors and engineering consultants to implement changes as needed for operation efficiency and/or compliance; attends monthly safety meetings; assists mechanics in repairing equipment; supervises extinguishing of fires at either the Ann Street Landfill or Wilkes Road T&P Facility; clears lots; demolishes houses; grades lots; and is assigned to other special projects. Employee performs related work as required.

### **EMPLOYMENT STANDARDS**

#### **Education and Experience:**

High school or General Educational Development diploma and five years of experience involving the operation of heavy equipment in a landfill or construction setting; or an equivalent combination of education and experience. Some positions may require employees to receive SWANA (Solid Waste Association of North America) certification in Landfill Operations within one year of hire or Manager of Landfill Operations certification within three years of hire.

#### **Knowledge, Skills, and Abilities:**

Considerable knowledge of the methods, procedures and policies of Cumberland County as they pertain to the performance of the essential duties of this position; principles and practices of municipal solid waste collection to include supervising staff, assigning and reviewing work,

instructing staff on safe work practices and safety equipment, and ensuring operations comply with applicable guidelines and policies; organization of the department, and of related departments and agencies; operation of heavy construction equipment and a variety of stationary landfill equipment, and the associated safety precautions; hazards and applicable safety rules and precautions related to the operation of heavy motorized equipment; and ordinances and regulations related to solid waste disposal. Ability to operate heavy construction equipment as assigned; clean and assist in minor repairs to heavy equipment and related sanitation equipment; understand and follow oral and written instructions; exercise tact and courtesy in contacts with the public; perform physical labor required of the position; establish and maintain effective working relationships; provide training and direction to less experienced heavy equipment operators; accomplish scheduled operational and administrative maintenance requirements; follow state, federal, local and departmental regulations and procedures; and to train assigned personnel in equipment operation and to supervise staff effectively.

### **SPECIAL REQUIREMENTS**

Must have and maintain a valid NC Class B CDL license with an acceptable driving record. Background check with local law enforcement agency required. Requires drug-screening test and receipt of negative results for the use of drugs specified in the county policy. Condition of Employment: Each applicant who is tendered an offer for employment for any position with Cumberland County shall be tested for the use of drugs specified in the county policy. Refusal to submit to testing or a confirmed positive test shall be basis for withdrawal of the conditional employment offer. Must meet industrial physical examinations such as sight, hearing, cardiovascular, pulmonary, chest x-rays, blood pressure, blood sugar and lead levels; chemistry profiles such as cholesterol and liver functioning, etc., prior to employment. Will be required to report to duty 24-hours a day, 365 days a year, as needed for storms, fires, snow and ice removal, etc.

### **ADA REQUIREMENTS**

Employees are subject to hazards while operating equipment and machinery. Requires the ability to perform simple to complex coordinated movements needed to operate vehicles and equipment and to use switches, levers, handles, power and hand tools, etc. Some tasks require the ability to perceive and discriminate sound, depth, visual perception and oral communications ability. Tasks are regularly performed with exposure to adverse environmental conditions, such as dirt, dust, pollen, heat, cold, or wetness. Work may subject employee to compliance with final OSHA standards on bloodborne pathogens.

### **PHYSICAL REQUIREMENTS**

Tasks involve moderate, though not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and which may involve some lifting, carrying, pushing and/or pulling of moderately heavy objects and materials (25 - 100 pounds).