

FIRE INSPECTOR

DEFINITION OF WORK

Under supervision of the Emergency Services Deputy Director, these positions enforce and interpret the State fire code as adopted by Cumberland County, and adopted County fire ordinances in Cumberland County; teach fire prevention education at different schools, churches, safety days, and other civic and community events; perform Emergency Management field work in the event of man-made or natural disasters and events; work in the Emergency Operations Center (EOC) when the EOC is in operation; work with local fire departments on the suppression of fires; assist on rescue calls and investigate fire code complaints or comments that the fire departments discover during calls to which they respond.

EXAMPLES OF WORK

Employees in this classification conduct state mandated inspections on all commercial and some residential buildings and structures located within Cumberland County, perform follow-up inspections to ensure code compliance. Enforce County fire ordinances. Review building plans, fire alarm plans fire sprinkler plans for compliance. Review code requirements for buildings with property owners and contractors and explain, interpret, and provide technical guidance on code compliance, fire suppression systems, fire sprinkler systems, fire alarm systems, and fire and life safety concerns. Prepare and review reports. Prepare material for Haz-Mat compliance. Investigate complaints reported by the public, property owners/renters, or other interested parties; determine if Fire Code or related (open fires) have been violated and identify any necessary corrective action or penalty. Respond with local fire departments to help aid in fire suppression, rescue, and investigate complaints/concerns the fire departments have about fire code enforcement. In the event of an emergency, assist the Director and Deputy Director, and direct the Emergency Operations Center in their absence by assessing situation, degree of damage and priorities; determining deployment of resources and courses of action; coordinating activities among disaster services and agencies and keeping the public informed. Coordinate action of local emergency services, may respond to media inquiries, and continuously assess situation and direct operations, services, communications and responses. Prepare various reports to forward to the State and director. Coordinate a fire prevention program to ensure public and private fire prevention education; and perform related work as assigned.

EMPLOYMENT STANDARDS

Education and Experience:

Associate's degree in fire science or related field of work and four years of experience in the fire or emergency services field, including performing inspection and Fire Code enforcement work, or an extensive background in fire inspections and Emergency Management; or an equivalent combination of education and experience.

Knowledge, Skills, and Abilities:

Considerable knowledge of the methods, procedures and policies of Cumberland County as such pertains to the performance of the essential duties of Fire Inspector. Working knowledge of principles and practices of conducting inspections and enforcing the Fire Code to include determining compliance with Fire Code, identifying and reporting violations, responding to complaints, providing fire prevention training and assisting in fire incident command system;

laws, ordinances, standards, and regulations pertaining to the essential duties and responsibilities of the position; organization of the Department, and of related departments and agencies; occupational hazards and safety precautions required to perform the essential functions of the work; and terminology used within the department as such pertains to work responsibilities. Ability to enter data into databases; and establish and maintain cooperative and effective working relationships.

SPECIAL REQUIREMENTS

Due to situations where employees may be recalled to duty for emergencies, applicant must agree to maintain residence within a 30-mile radius of the Emergency Services Office. Residence must be established within 90 days of date of hire. Employee must be able to respond to specified emergencies or incidents on a 24-hour basis.

Must hold or have the ability to acquire the following State certifications: Fire Inspector Level I, Fire Inspector Level II, and Fire Inspector Level III; Firefighter I and II; Haz-Mat I, Emergency Management Level IV, III, II, and I, Fire Educator I, II, and III

Background check with local law enforcement agency required. Must have and maintain a valid North Carolina driver's license with an acceptable driving record. Condition of Employment: Each applicant who is tendered an offer for employment for any position with Cumberland County shall be tested for the use of drugs specified in the county policy. Refusal to submit to testing or a confirmed positive test shall be basis for withdrawal of the conditional employment offer.

ADA REQUIREMENTS

Requires the ability to perform coordinated movements in the operation of office equipment, and in use of fire fighting gear. Some tasks require the ability to perceive and discriminate colors or shades of colors. Some tasks require the ability to perceive and discriminate sounds. Some tasks require the ability to perceive and discriminate odors. Some tasks require visual perception and discrimination. Some tasks require oral communications ability. Tasks may risk exposure to odors, smoke, electrical currents, toxic agents and heat.

PHYSICAL REQUIREMENTS

Tasks involve the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).