

## **ANIMAL CONTROL OFFICER II**

### **DEFINITION OF WORK**

Employees in this class perform responsible public safety work by supervising the enforcement of animal control ordinances for the County of a team of Animal Control Officer I positions. This role also includes investigating animal cruelty cases and providing case records and court testimony. Tact and courtesy are required in explaining animal control laws to animal owners and the general public. Work is performed in accordance with County and State laws governing animal control and requires independent judgment and initiative in application of the laws. Work is evaluated through observation, review of reports, and discussion concerning how particular incidents or activities were handled. Employees receive general supervision from the Animal Control Enforcement Supervisor regarding coordinating daily activities and difficult to handle situations.

### **EXAMPLES OF WORK**

Employees in this class are responsible for supervising the animal control program in a designated part of the County. Employees in this class are responsible for coordinating the daily activities of assigned staff, performing field training, providing the first level of review for dealing with difficult situations and citizens, participating in performance evaluations and disciplinary actions; as well as performing the patrol and enforcement duties as supervised staff. Work includes receiving and responding to citizen requests for service which includes capturing, confining, and/or exterminating stray, diseased, bothersome, and unlicensed animals; assigning work based upon immediate assessment of the situations; reviewing reports and required documentation; approving tranquilizations; working as the incident commander; scheduling vehicle inspections and inventory; and providing information regarding needed budgeted items. The investigation work covers animal cruelty, neglect, maliciousness, and abuse. This includes serving all search and seizure warrants; taking statements from witnesses or pet owners; documenting reports to include evidence regarding each complaint; and working closely with law enforcement and magistrates to ensure compliance with legal case requirements. Employees perform related work as required.

### **EMPLOYMENT STANDARDS**

#### **Education and Experience:**

Graduation from high school and two years of experience as an Animal Control Officer; or an equivalent combination of education and experience.

#### **Knowledge, Skills, and Abilities:**

Knowledge of State laws and local ordinances relating to rabies, animal control, animal cruelty, and confinement of animals; knowledge of methods of safely capturing and caring for animals; knowledge of breeds of animals to aid in identification of lost pets and to know aggressiveness of various breeds; ability to deal constructively and tactfully with the public and to maintain composure in stressful situations; ability to maintain and review accurate reports, to develop legal citations and warnings, and to testify in court when necessary; ability to deal tactfully and be courteous to all County citizens; ability to train others; ability to operate a motor vehicle.

### **SPECIAL REQUIREMENTS**

Training and certification as required by the County such as training and certification for euthanizing animals in a humane and legal way; training and certification concerning animal cruelty cases, to allow testimony in court; and training in Incident Command System. Background check with local law enforcement agency required. Must have and maintain a valid North Carolina driver's license with an acceptable driving record. Condition of Employment: Each applicant who is tendered an offer for employment for any position with Cumberland County shall be tested for the use of drugs specified in the County policy. Refusal to submit to testing or a confirmed positive test shall be basis for withdrawal of the conditional employment offer.

### **ADA REQUIREMENTS**

Employees are subject to hazards in public safety work including working in inside and outside environments, extreme temperatures, and the risks involved in handling rabid or vicious animals as well as, and exposure to various hazards such as various atmospheric conditions, noise, vibration, and physical conditions. Employees may also exposed to bloodborne pathogens, are subject to the OSHA rules and regulations, considered in a safety sensitive position, and may be required to work in close quarters. Work may subject employee to compliance with final OSHA Standards on bloodborne pathogens.

### **PHYSICAL REQUIREMENTS**

Must be able to physically perform the basic life functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, and repetitive motions.

Must be able to perform very heavy work exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Must possess the visual acuity to operate a vehicle and distinguish details and differences when observing breeds and colors of animals, and to operate a computer terminal and prepare records using data and figures.