

COUNTY of CUMBERLAND

P.O. BOX 1829

FAYETTEVILLE NC 28302

Phone: (910) 678-7743 or (910) 678-7746

Fax: (910) 323-6120

Thelma S. Matthews

Purchasing Accounts Manager

tmatthews@co.cumberland.nc.us

Debbie H. Miller

Buyer

dmiller@co.cumberland.nc.us

VENDOR INFORMATION FORM

PLEASE PRINT OR TYPE

Company Name _____

Representative _____ Title: _____

Address _____

Phone #: _____ Fax #: _____

Date Established: _____

→ → Do you have a location and/or employees in the State of North Carolina? Yes No

If the answer is yes to the above question, a completed E-Verify Affidavit is required. See page 3.

Enterprise Classification: Individual/Sole Proprietor Corporation Partnership Other _____

Taxpayer Identification Number (TIN):

Social Security Number: _____ OR Employer I. D. # _____

Please give the "Product Codes" (page 2) for those items you wish to bid:

*If none of the codes listed apply, please give a brief description of goods and/or services offered:

REFERENCES:

Company Name Name of Contact Telephone Number

MINORITY OWNED VENDORS PLEASE NOTE THE FOLLOWING:

All minority owned businesses are requested to complete the following in the manner that best describes their business. Please check **all** that apply.

- ___ MINORITY OWNED ___ WOMEN OWNED ___ BLACK AMERICAN ___ AMERICAN INDIAN
___ HISPANIC AMERICAN ___ AMERICAN ESKIMO ___ ASIAN AMERICAN ___ AMERICAN ALEUT
___ VETERAN OWNED ___ Disabled American (Per G.S. 168-1 or G.S. 168 A-3) ___ Disadvantage American (Per 15 U.S.C 637)

THIS BUSINESS IS BEST DESCRIBED AS:

- ___ CONSTRUCTION TYPE BUSINESS ___ PROVIDER OF SERVICES
___ PROVIDER OF GOODS/PRODUCTS ___ OTHER; PLEASE EXPLAIN _____

A WORD TO THE VENDOR: - The County of Cumberland requires all purchases of apparatus, supplies, materials or equipment of \$1,000.00 or more to be authorized through the issuance of a Purchase Order. Purchases less than \$1,000.00 DO NOT REQUIRE A PURCHASE ORDER. The County of Cumberland is not tax exempt. Invoices should include all applicable taxes.

I certify that the information provided here is true and accurate to the best of my knowledge:

Submitted By: _____ Title: _____ Date: _____

STATE OF NORTH CAROLINA

AFFIDAVIT

COUNTY OF CUMBERLAND

I, _____(the individual attesting below), being duly authorized by and on behalf of _____ (the entity bidding on project hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that **Employers doing business in North Carolina who employ 25 or more employees in this state Must Use E-Verify.** Each employer (that employs 25 or more employees in this state), after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
3. Employer understands that they must remain compliant with E-Verify. By signing this Affidavit, you are agreeing that contractor is and will remain complaint with E-Verify requirements during the term of doing business with Cumberland County, if applicable.
4. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Check below: Yes or No)
 - a. YES _____, or
 - b. NO _____
5. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This ____ day of _____, 2013.

Signature of Affiant

Print or Type Name: _____

State of North Carolina County of _____

Signed and sworn to (or affirmed) before me, this the ____ day of _____, 2013.

My Commission Expires:

Notary Public

(Affix Official/Notarial Seal)