

# CUMBERLAND COUNTY PUBLIC LIBRARY & INFORMATION CENTER

## MINUTES LIBRARY BOARD OF TRUSTEES March 21, 2019

### I. CALL TO ORDER

Chair Tyler called the regular meeting of the Library Board of Trustees to order at 9:05 a.m. on Thursday, March 21, 2019 in the Meeting Room of the Bordeaux Branch.

**Trustees Present:** Chair Brian Tyler, Vice Chair Belinda Wilkerson, Irene Grimes, Daniel Montoya, Paige Ross, and Betsy Small

**Trustee Absent:** Katrina Tiffany

**Present from the Library:** Director Jody Risacher, Deputy Director Cotina Jones, YS Division Manager Megan Smith, Programs & Services Division Manager Nora Armstrong, Division Manager for Collection Development & Technology Innovation Pamela Kource, Computer Services IT Technician II Darryl Ferguson, Service Award recipients (see table below), and Administrative Coordinator to the Director Marili Melchionne.

**Others Present:** County Commissioner Charles Evans

#### A. Welcome Commissioner Charles Evans:

Chair Tyler introduced and welcomed Commissioner Charles Evans.

#### B. Friends of the Library Bordeaux Branch Representative Greg Rich:

Rich gave the following report on behalf of the Friends of the Library Board:

- The next book sales are May 14, 18 and 19. There are baseball games that week as well, so parking will be challenging on Tuesday and Sunday.
- There is a Friends sponsored author program on Sunday (3/24) in the Pate Room – Malinda Lowery will speak about her latest book, *The Lumbee Indians: An American Struggle*.
- Campaign to increase the Library Endowment Fund – Rich encouraged people to donate to the fund and noted that the Friends will match donations up to \$25,000 through December 31, 2019.
- Trustee Daniel Montoya is signed up to attend the next Friends board meeting on May 7. The meeting will be held at the Hope Mills library starting at 6:00p.m.

### II. APPROVAL OF TODAY'S MEETING AGENDA

**MOTION:** Chair Tyler moved to approve today's meeting agenda with changes noted below.

**SECOND:** Trustee Wilkerson seconded the motion.

**DISCUSSION:** **Changes:** Item IV. B – Revise the title for Summer Braden to Administrative Support Specialist. Item VI. B. The Technology Report will be given at the April 18, 2019 Trustee meeting.

**VOTE:** Unanimous

### III. APPROVAL OF FEBRUARY 21, 2019 REGULAR BOARD MEETING MINUTES

**MOTION:** Chair Tyler moved to approve the February 21, 2019 minutes.

**SECOND:** Trustee Small seconded the motion.

**DISCUSSION:** None

**VOTE:** Unanimous

**IV. DIRECTOR’S REPORT**

**C. Introduction of newly promoted Librarian staff:**

| <b>Name</b>   | <b>New Title</b> | <b>Branch Location</b> |
|---------------|------------------|------------------------|
| Amanda Dekker | Branch Manager   | Bordeaux               |

**D. Service Award Recipients:** Director Risacher recognized and honored the following staff member for years of service with the library:

| <b>Name</b>   | <b>Title</b>  | <b>Branch Location</b> | <b>Years of Svc.</b> |
|---------------|---|------------------------|----------------------|
| Summer Braden | Administrative Support Specialist                                   | HQU                    | 5                    |
| Pamela Kource | Division Manager for Collection Development & Technology Innovation | HQU                    | 20                   |

**1. Department of Social Services (DSS) Job Fair – March 20, 2019 (20<sup>th</sup> Anniversary):**

Photographs at the annual DSS job fair were shown. Risacher read in the newspaper’s coverage that there weren’t as many attendees this year. There were still numerous attendees at this very well organized event. For several years, the library has participated by bringing laptop computers for the “Internet Café.” Job applicants use the computers for online applications and receive professional assistance as needed. A library information booth is also staffed in the vendor section. When Risacher visited the job fair, all of the library’s computers were in use by job seekers. She was informed that some vendors were walking people over to the internet café to apply.

**2. Library Received a Grant from the American Library Association (ALA):**

The library received the “Thinking Money for Kids” grant through the ALA. In addition to a traveling national exhibit, funds will be received for programming. This library is one in 50 libraries across the nation to receive this grant.

**3. NASA Globe Observer Citizen Scientist Grant:**

The library was one of only 75 libraries in the nation to receive a grant through NASA last year. Due to the library’s association with the NASA grant, we were one of only 6 libraries asked to participate in a pilot program called Globe Observer Citizen Scientist. One of the first programs was recently held at the Bordeaux branch with nine attendees.

**4. Successful Library Programs:**

- ✓ Raise Your Voice: Civil Rights Stories and Song had 62 participants on February 24.
- ✓ Funded by the Arts Council, Artrepreneur @ Your Library had 65 participants on February 23.
- ✓ CSL: Investigating True Crime @ Your Library had 55 participants on March 16.
- ✓ Women of the Arsenal had 52 participants on March 10.
- ✓ Let’s Talk About It Series Picturing America: Places in the Heart had 11 participants on March 17.
- ✓ Local & State History created another compelling display – Theater in Cumberland County.
- ✓ Job Search Boot Camp @ Stoney Point Recreation Center had a total of 12 participants in early March.
- ✓ North Regional branch hosted Wacky Wednesdays: LEGO Free Play and Robot Construction
- ✓ Paws for Reading was held at Cliffdale branch on March 1.
- ✓ A new venture: Cross Creek Mall Storytime – presented by YS Library Associate Tammy Fuller on March 4 had 26 participants.

**5. Diversity Day Conference @ UNC Charlotte:**

At the February 28 program Cliffdale Branch Library Associate Joselyn Williams and a former staff member Chris Robinson presented a poster session on the Senior Geek Squad program called Setting the PACE with Seniors: Digital Literacy Instruction for Older Adults. Several other staff attended the conference as well. There is hope that this conference will be moved around the state to another local community college.

**6. Proclamation Ceremony at the Governor's Mansion:**

YS Division Manager Megan Smith and other YS Librarians attended a Proclamation Ceremony ~ April is STEM Education Month in Raleigh. This library system has received numerous accolades from the conveners of the festival.

**7. Human Trafficking Signs in public restroom stalls:**

Currently there are informational signs on Human Trafficking posted in all public restroom stalls at Headquarters library. Trustee Montoya suggested also providing these signs in Spanish.

**8. Library Endowment Fund (LEF) Committee Update:**

There is a Trivia Night Fundraising Committee at work trying to locate a venue for an event in early summer. The LEF committee will meet again on February 26.

**9. Trustee in the News:**

An article in the *Fayetteville Observer* featured Trustee and College Consultant Belinda Wilkerson. Writer Myron Pitts focused on the recent scandal around college admissions. As a local expert on college admissions, Wilkerson was interviewed.

**V. OLD BUSINESS**

**A. Revised Gift Acceptance Policy & Guidelines**

Risacher stated that the Gift Acceptance Policy & Guidelines was revised to reflect the new Library Endowment Fund, Cumberland County, North Carolina. It is an internal policy for the Friends. Its purpose is to guide the Friends of the Library board in dealing with donations other than cash.

Cumberland Community Foundation (CCF) and Trustee Chair Tyler provided input during the revision process. The revised document was approved and signed by the Friends President at the March 5<sup>th</sup> meeting. Once approved at this meeting, Chair Tyler will sign on behalf of the Trustees.

**MOTION:** Trustee Wilkerson moved to approve the revised Gift Acceptance Policy & Guidelines as presented.

**SECOND:** Trustee Grimes seconded the motion.

**DISCUSSION:** See above.

**VOTE:** Unanimous

## VI. NEW BUSINESS

### A. Proposed Policy Revisions – Director Jody Risacher:

The policies under discussion included the library's Program Policy, the Library Bill of Rights and the Volunteer Tutor Policy. The internal Program Policy changed because the ALA's Interpretation of the Bill of Rights changed. The Library Bill of Rights has one significant change, the addition of Section VII. The Volunteer Tutor Policy was reviewed with no changes.

**MOTION:** Trustee Ross moved to approve the revised policies as presented.

**SECOND:** Trustee Grimes seconded the motion.

**DISCUSSION:** See above.

**VOTE:** Unanimous

### B. REMOVED FROM AGENDA

### C. Bordeaux Branch Report – Branch Manager Amanda Dekker:

Dekker shared that the Bordeaux library has had multiple staff changes over the past year, including herself as the new Branch Manager. Throughout all of the changes, Bordeaux has remained an active community branch. The door count is up 6.68% from 2017 and Book A Librarians sessions are up 5.19%. The branch has 12 additional shelves in the large print section as it has a very high circulation.

Adult programming has remained consistent. While still offering highly attended craft programs and Bingo, last year the adult programmers started reaching out to members of the community to offer programs such as an Afternoon with a Holocaust Survivor, the Finer Points of Cruising, Sports History Night and Veteran's Employment Assistance. On May 4, Corri from Southern Customs Tattoo Shop will be here to discuss the history of tattooing and tattooing basics. After a Winter Hiatus, Senior Geek Squad will start its third series in late March which meets every other Thursday.

Children's programming is popular at Bordeaux. Although most of our numbers come from our children's Staff going to daycares and schools, the craft and STEM programs are well attended and the kids always enjoy having the puppies stop by for Paws to Read. Our YS staff are also taking American Sign Language classes so they can incorporate signing into story times and other children and teen programs.

Teen & Tween numbers have been pretty consistent over the past year. Staff are adding a second Teen Scene to the schedule starting this summer so the teens will meet twice a week instead of just once. Last year teens really enjoyed learning how to "Podcast" and how special effects makeup can turn you into a monster.

**D. Other:** Director Risacher shared and passed around a certificate of appreciation that the library received for participating in the *March Into Work Job Fair*.

## VII. ADJOURNMENT

With no other business to discuss, Chair Tyler adjourned the meeting at 9:41 a.m.