

## December 09, 2021 Meeting Minutes

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The meeting was called to order on December 9th, 2021 at 4:00 p.m. at the Cumberland County Board of Elections (Classroom) by the Chair.

**Present:** Helen Nelson - Chair  
Linda Devore - Member  
Irene Grimes - Secretary  
Billy King - Member  
James Baker - Member

**Staff:** Terri Robertson, Angela Amaro, William Helms

**Guests:** see attendance list (attached)

**ACTION:** Member King moves that the Board approve the agenda for this meeting as presented.  
Second: Member Grimes  
Vote: Unanimous in favor

Director Robertson distributed packets to the members of the Board. The packets contain the request she has made to county management for salary adjustments for five members of the staff.

Member Grimes disclosed that the spouse of a person that she serves on the Library Board of Trustees with is running for office. She explained that she has not met the spouse but wanted to disclose that fact.

**ACTION:** Member Devore moves that the Board approve the job posting and salary range for the position of Director of Elections as prepared and recommended by the County HR Department and post that publicly as well as to the State Board of Elections.  
Second: Member Baker  
Vote: Unanimous in favor

Dr. Wade (county HR) explained that the posting will appear on the county's website, the NCSBE website as well as several other recruiting sites such as Neogov, LinkedIn and others. Member Devore requested that all applications received be forwarded to members of the Board.

**ACTION:** Member Devore moves that the Board move into closed session to discuss a personnel matter.  
Second: Member Grimes  
Vote: Unanimous in favor

The Board moved into closed session at 4:08 p.m.

The Board returned from closed session at 4:38 p.m.

Chair Nelson announced that the Board has made a decision as to whom they have chosen as interim Director of Elections.

**ACTION:** Member Devore moves that the Board appoint Angie Amaro interim Director of Elections that effective January 1, 2022.

Second: Member Baker

Vote: Voted 4/1 in favor (Nelson, Baker, Devore, King/Grimes)

Director Robertson reported that the church that hosts CC2 precinct has closed and that the staff is actively working on locating an alternate suitable site. Staff will keep the Board updated on progress.

Director Robertson also said that she will be on leave beginning Wednesday, December 15th, 2021.

Adjournment

Motion: Member King

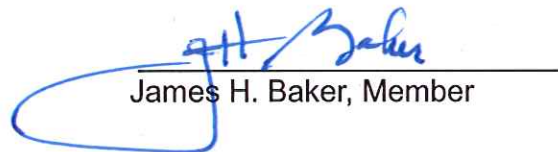
Second: Member Baker

Chair Nelson adjourned the meeting at 4:42 p.m.

Submitted by,

  
Irene Grimes, Secretary

  
Helen Nelson, Chair

  
James H. Baker, Member

  
Linda Devore, Member

  
Billy King, Member