

CUMBERLAND COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 5, 2011 – 9:00 AM
117 DICK STREET, 1ST FLOOR, ROOM 118
REGULAR MEETING
MINUTES

PRESENT: Commissioner Kenneth Edge, Chairman
Commissioner Marshall Faircloth, Vice Chairman
Commissioner Jeannette Council
Commissioner Charles Evans
Commissioner Jimmy Keefe
Commissioner Billy King
Commissioner Ed Melvin
James Martin, County Manager
Amy Cannon, Deputy County Manager
James Lawson, Assistant County Manager
Rick Moorefield, County Attorney
Phyllis Jones, Assistant County Attorney
Sally Shutt, Communication and Strategic Initiatives Manager
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board

Chairman Kenneth Edge called the meeting to order.

INVOCATION - Commissioner Council called on James Lawson, Assistant County Manager, who provided the invocation followed by the Pledge of Allegiance to the American Flag.

Chairman Edge thanked his fellow commissioners for their support as his year as chairman of the Cumberland County Board of Commissioners drew to a close, and thanked his wife Brenda for her love and support during the past year. Chairman Edge also thanked County Manager James Martin for having assembled a highly qualified support staff of assistant managers and department heads, and thanked the clerk to the board and deputy clerk for their support. Chairman Edge further thanked Sally Shutt for doing an outstanding job of distributing information to the community and media associates, and County Attorney Rick Moorefield for his legal staff who offers advice and legal opinions to the board and county departments.

Chairman Edge stated the Board of Commissioners started a strategic planning process in January 2011 and formally approved the 2011-2012 Strategic Plan in April. The board established a new mission, vision and core values for the county government and set five main goals, each with objectives and action steps. Chairman Edge provided the following brief summary highlighting the county's accomplishments in its goal areas for 2011:

Mission statement: To provide quality services to our citizens while being fiscally responsible.

- In the area of budget and finance, the commissioners approved the FY2012 budget with an ad valorem tax rate of 74 cents per \$100 valuation, the same as in FY2011. The budget

reinstated a 1 percent employer contribution to a 401K retirement plan for all employees eligible to participate in the Local Government Employees Retirement System.

- The Government Finance Officers Association of the United States and Canada awarded the county the Certificate of Achievement for Excellence in Financial Reporting for the county's comprehensive annual financial report (CAFR) for FY2010.
- The county refinanced four prior debt obligations in a series of two bond sales, which were previously issued for school facility needs and the Public Health Center on Ramsey Street. The series of refinancing resulted in a total savings of \$4.28 million.

Goal #1: Ensure a safe and healthy community by providing needed services to our citizens in a timely manner.

In the area of public safety and health:

- The Commissioners hired Moseley Architects as the architectural firm; approved schematic designs; and hired Metcon-Beatty, a joint venture, as the Construction Manager at Risk for the Detention Center expansion project. The commissioners set a \$15 million cap for the project.
- Emergency Management directed the county's response to the tornados that struck Fayetteville and Cumberland County on April 16. The City of Fayetteville and Cumberland County activated a joint Emergency Operations Center in the basement of the Law Enforcement Center. The collaboration between various city and county departments and nonprofit groups was praised; and in an after-action review, Emergency Management listed areas that need strengthening during disaster response and recovery operations.
- Emergency Services now offers CodeRED, a high-speed emergency notification system. County residents and property owners can sign up for free severe weather alerts and emergency information delivered across the county in minutes using GIS technology.
- Emergency Services contracted with GeoCove for technology that utilized GIS data to inventory and assess damages in the event of storms and other natural disasters.
- Mental Health received an \$81,000 FEMA crisis counseling grant to provide free counseling services to anyone affected by the April storms.
- Representatives from business, non-profit agencies, faith-based organizations and community volunteer groups came together to form the Cumberland Disaster Recovery Coalition in response to the long-term unmet needs following the April storms.
- Animal Control increased efforts to remove pack dogs from Fayetteville neighborhoods during the summer after reports of pack dogs coming in contact with wild animals suspected of having rabies and of pack dogs killing small pets. The county contracted with a wildlife damage control company for two months to trap and remove pack dogs. The effort resulted in 109 pack dogs being removed.
- The Health Department immunized about 3,000 people in August for hepatitis A after a restaurant worker was diagnosed with the illness.
- The Health Department received a \$220,000 grant from the Kate B. Reynolds Charitable Trust for a diabetes education program.
- The Department of Social Services initiated a Reaching for Excellence and Accountability Program to develop plans to improve child protective services in the county.

- DSS is leading the effort to make North Carolina a ChildFirst state by offering the forensic interview training program to social workers, law enforcement officers and attorneys and paralegals from the DA's office. Once training is completed, Cumberland County DSS will then offer the training statewide.

Goal #2: Provide adequate infrastructure consistent with orderly growth of a dynamic county.

In the area of infrastructure:

- The county proposed a water system plan to bring public water to the citizens of the Gray's Creek Water & Sewer District and held community meetings to provide information to the district. The voters defeated the \$21 million bond referendum on November 8.
- The Fayetteville Area Metropolitan Planning Organization (FAMPO) completed the Bicycle and Pedestrian Connectivity Report, which covers all of Cumberland County and portions of Hoke and Harnett Counties. It is designed to help guide the growth of our community's walking and bicycling facilities.
- The county is investigating the feasibility of moving the Board of Elections and establishing a pharmacy and wellness clinic for county employees on first floor of the former public health center on Fountainhead Lane.

Goal #3: Promote economic development by creating and retaining jobs, and providing career opportunities, quality education, cultural and recreational services.

In the area of economic development:

- The Golden LEAF Foundation awarded two Community Assistance Initiative grants to Cumberland County government.
 - The county will use an award of \$469,218 to provide sewer infrastructure in the Vander community, including service to the fire department, park and local businesses. The project is intended to create jobs at Morty Pride Meats and provide residents the opportunity to receive services.
 - The Cumberland County Public Library will receive \$61,640 to provide expanded public access to computers and electronic resources related to job seeking, employment, and careers at all eight libraries.
- Bordeaux Branch Library was renovated and now features an expanded adult computer lab, new children's area and Radio Frequency Identification to improve the check-out process. The technology upgrade received the Local Government Federal Credit Union Employee Productivity Award from the North Carolina Association for County Commissioners.
- The library system is implementing Radio Frequency Identification Technology in all libraries thanks to a \$100,000 Library Services and Technology Act grant and a county match.
- The Planning Department completed the North Central Area Land Use Plan and is working on the Southwest Area Land Use Plan.
- Commissioners approved the transfer of the Workforce Development program to Fayetteville Technical Community College.

- The Fall into Work Job Fair conducted by DSS Work First program and community partners attracted thousands of job seekers to the Crown Expo Center. Headquarters Library also conducted a job fair which drew hundreds.
- Community Development received \$84,134 in grant funding for the Robin's Meadow Transitional Housing Program.

Goal #4: Educate, inform and engage employees, citizens, elected and appointed officials through effective and efficient communications.

In the area of communications and citizen engagement::

- The Animal Services Department started a volunteer program. Volunteers must be at least 16 years old. They work in the adoption area to assist with placing animals with local families.
- The Public Information Office received two second-place awards from the North Carolina City & County Communicators (NC3C) for its electronic employee newsletter and interview/talk show.
- The commissioners held two joint meetings with the Cumberland County Legislative Delegation during the year and one with the Fayetteville City Council.

Goal #5: Employ motivated, professional and well-trained personnel who offer excellent customer service with PRIDE – Professionalism, Respect, Integrity with accountability, Diversity and Excellent Customer Service.

In the area of human resources, staff development and achievements:

- Job seekers can now complete the employment application process online.
- The county's employment application no longer includes a question asking applicants if they have ever been convicted of an offense against the law other than a minor traffic violation. The question was moved to a supplemental application completed by all candidates selected for interviews. The county also adopted a more comprehensive pre-employment background check policy for prospective job candidates.
- Child Support implemented an in-house call center to improve customer service.
- Commissioner Ed Melvin received the M.H. "Jack" Brock Memorial Award for his work as an elected county official by the Mid-Carolina Council of Governments.
- Amy Cannon was appointed the Deputy County Manager. She has been with the county since 1990 and became the county's Assistant County Manager for Financial and Administrative Services in 2000. She will continue in a dual capacity as the county's Finance Officer, a position she has held since 1998.
- Former Deputy Clerk Candice White was appointed as the Clerk to the Board in July, and Kellie Beam was hired as the Deputy Clerk.
- Chairman Kenneth Edge was one of 22 county leaders from across the United States to participate in the eighth annual County Leadership Institute, a rigorous four-day program offered in partnership with Cambridge Leadership Associates.
- Chairman Edge was installed as the president of the North Carolina Association of County Commissioners. Commissioner Jeannette Council is the District 6 representative to NCACC; and Commissioner Billy R. King is a NCACC National Association of Counties director.

- Commissioner Billy R. King was awarded the North Carolina Council of Community Programs 2011 County Commissioner Leadership Award.

Chairman Edge stated as his year as chairman of the Cumberland County Board of Commissioners ends; and as the board elects a new chairman, the board will continue to plan for the storms ahead and provide quality services to citizens, while being fiscally responsible and working toward their vision of growing as a regional destination for employment, economic development, commerce, and cultural pursuits. Chairman Edge asked the county department heads in attendance to stand and thanked them for the efforts they put forth towards the 2011 accomplishments.

1. Election of Officers:

A. Chairman

Chairman Edge opened the floor for nominations for chairman.

MOTION: Commissioner Council moved to nominate Commissioner Marshall Faircloth as the chairman, and called for the nominations to be closed and accepted by acclamation.

SECOND: Commissioner Melvin

Commissioner Council provided a brief bio of Commissioner Faircloth.

VOTE: UNANIMOUS (7-0)

Chairman Faircloth introduced his wife Carol Faircloth, and her father Harold Trainer and her brother David Trainer, and thanked everyone for attending. Chairman Faircloth stated his observation of the chairman over the years has been that even though the board has had plans and visions, unforeseen things arose. Commissioner Faircloth proposed that the county management team keep the board as informed as possible and as quickly as possible, and stated the board would deal with things unforeseen as they arose because the board already had plans for those things that were foreseen. Chairman Faircloth stated the chairman, as the leadership of the board, tends to become more involved in things, and he pledged to keep the board informed as he became aware of things so there would be no surprises. Chairman Faircloth stated one of the most important jobs of any board is to hire the best management possible and Cumberland County has already done that. Chairman Faircloth saluted the current management team, asked for their continued support, and pledged the board's support as they all work to take care of business in Cumberland County. Chairman Faircloth pledged to the citizens of Cumberland County that the board will continue to provide quality services at the highest level possible that is consistent with keeping taxes low.

B. Vice Chairman

Chairman Faircloth opened the floor for nominations for vice chairman.

MOTION: Commissioner Edge moved to nominate Commissioner Jimmy Keefe as the vice chairman, and called for the nominations to be closed and accepted by acclamation.

SECOND: Commissioner King

Commissioner Edge provided a brief bio of Commissioner Keefe and Commissioner King offered additional comments.

VOTE: UNANIMOUS (7-0)

Commissioner Keefe thanked the Board for their confidence in him, and stated he considered it was an honor to represent the citizens of Cumberland County. Commissioner Keefe also stated the main thing the board can do is to earn the trust of the citizens who elected the commissioners to look after them. Commissioner Keefe further stated he would support the chairman as best he could and he looked forward to the upcoming year in which the board would do great things in Cumberland County.

2. Presentation of Plaque to Outgoing Chairman.

Chairman Faircloth presented a plaque to outgoing Chairman Edge and thanked him on behalf of the board for his leadership and his service. Chairman Faircloth wished him the best as he continued to serve in his role as the president of the North Carolina Association of County Commissioners.

3. Approval of Agenda

James Martin, County Manager, stated he had no adjustments to the agenda.

MOTION: Commissioner King moved to approve the agenda as presented.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

4. Consent Agenda

A. Approval of minutes for the November 21, 2011 regular meeting.

B. Approval of Bonds for Public Officials.

BACKGROUND:

Pursuant to North Carolina General Statutes, the Board of Commissioners must approve bonds for selected officials at its first meeting in December.

RECOMMENDATION/PROPOSED ACTION:

Approve the bonds listed below.

<u>Name/Position</u>	<u>Amount</u>	<u>Expires</u>	<u>Broker</u>	<u>Carrier</u>
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Finance Officer (Amy Cannon – County of Cumberland)	\$100,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Finance Officer (Amy Cannon – Eastover Water and Sewer District)	\$ 50,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Finance Officer (Amy Cannon – Norcross Water and Sewer District)	\$ 50,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Finance Officer (Amy Cannon – Tourism Development Authority)	\$ 50,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Asst. Finance Officer (Howard Abner)	\$ 50,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Financial Manager (Dena Dail)	\$ 50,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Register of Deeds (J. Lee Warren, Jr.)	\$ 25,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Tax Administrator (Aaron Donaldson)	\$200,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Sheriff (Earl Butler)	\$ 25,000	12-06-14	Marsh	Ohio Casualty Ins. Co.
Sheriff's Office (Chief Deputy Paul Hinson)	\$ 20,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Mental Health (Hank Debnam)	\$ 20,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Mental Health (Ed Norris)	\$ 20,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Social Services (Brenda Reid Jackson)	\$ 20,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Civic Center (Lisa Foster)	\$ 20,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Civic Center (Ashley Foster)	\$ 20,000	Indefinite	Marsh	Ohio Casualty Ins. Co.
Community Development (Sylvia McLean)	\$ 20,000	Indefinite	Marsh	Ohio Casualty Ins. Co.

- C. Approval of Rejection of Bids for Disaster Recovery Management for the Emergency Services Department.

BACKGROUND:

Cumberland County Purchasing received formal bids on Disaster Recovery Management on September 29, 2011. One bid was received from O'Brien's Response Management. This same Request for Proposal (RFP) was previously sent out and the bids were rejected due to the fact the county only received one bid. The same vendor did not respond both times and Emergency Services Director Kenny Currie and Cumberland County Purchasing both agree that more than one bid should be received in order for us to make an informed decision about a fair price. This is a formal request to reject the bid and if approved, to rebid.

RECOMMENDATION/PROPOSED ACTION:

Reject the single bid received from O'Brien's Response Management.

- D. Approval of Certification of Election Results for the Gray's Creek Water & Sewer District Bond Referendum.

BACKGROUND:

N.C.G.S. 159-61(e) requires the Board of Commissioners to certify and declare the results of a bond referendum upon receipt of Certificate of Canvass from the Board of Elections. This certification is required to be published once.

RECOMMENDATION/PROPOSED ACTION:

Adopt the attached resolution.

COUNTY OF CUMBERLAND

NORTH CAROLINA

CUMBERLAND COUNTY BOARD OF COMMISSIONERS

RESOLUTION CERTIFYING AND DECLARING THE RESULTS OF THE REFERENDUM HELD IN THE GRAY'S CREEK WATER AND SEWER DISTRICT ON THE 8TH DAY OF NOVEMBER, 2011 FOR THE ISSUANCE OF \$21,000,000 GENERAL OBLIGATION BONDS

Whereas, The Cumberland County Board of Elections has canvassed the referendum held on the 8th day of November, 2011, in the Gray's Creek Water and Sewer District for the issuance of \$21,000,0000 in general obligation bonds and certified the results to the Board of Commissioners as shown in the Certificate of Canvass attached hereto.

Be it resolved that the Board of Commissioners does accept the certificate of canvass of the Board of Elections as the true result of this referendum and does certify and declare the result of the referendum as follows:

The total number of voters who voted "FOR" and "AGAINST" the question:

Shall the order authorizing \$21,000,000 in a maximum aggregate principal amount of General Obligation Bonds for the Gray's Creek Water and Sewer District for financing, in part, the acquisition, construction and installation of public water distribution and storage facilities in the district be approved?

was 165 voting "FOR" and 883 voting "AGAINST. Only the persons who were duly registered were permitted to vote in the referendum. The total number of voters who were registered and qualified to vote in the referendum was 3,997.

The Clerk shall cause this certification and declaration to be published once in accordance with G. S. 159-61(e) and record this resolution in the Board's minutes.

Adopted this 5th day of December, 2011.

E. Budget Revisions:

(1) Planning Grant 5303

Revision in the amount of \$10,050 to adjust the adopted budget to the amount in the Unified Planning Work Program as amended by the Transportation Advisory Committee. (B12-176) Funding Source – Grant and Other

(2) Health

a. Immunization Clinic - Revision in the amount of \$32,121 to budget additional state funding for computers, supplies, equipment and furniture. (B12-179) Funding Source – State

b. Pregnancy Care Management – Revision in the amount of \$40,000 to budget additional fees that are anticipated to be earned in order to contract for professional management services. (B12-182) Funding Source – Fees

c. Care Coordination for Children – Revision in the amount of \$10,000 to budget additional fees that are anticipated to be earned in order to contract for temporary clerical support. (B12-183) Funding Source – Fees

d. Pregnancy Care Management – Revision in the amount of \$146,224 to budget additional fees anticipated to be earned to create two Processing III positions, providing clerical support and one Public Health Nurse II position, providing health care support for the Pregnancy Care Management Program. (B12-181) Funding Source – Fees

- e. Care Coordination for Children – Revision in the amount of \$35,036 to budget additional fees anticipated to be earned to create a new Processing Assistant III position to provide clerical support for the case management program for Medicaid children. (B12-188) Funding Source - Fees
- f. Administration/Care Coordination for Children/Pregnancy Care Management – Revisions in the total amount of \$15,460 to reallocate a vacant public health nurse supervisor position. Funding includes reallocation of budgeted expenditures and reduction in fees. (B12-184 thru B12-184B) Funding Source – Reallocation of Budgeted Expenditures and Fees
- g. Administration/Care Coordination for Children/Pregnancy Care Management – Revisions in the total amount of \$18,635 to reallocate a vacant processing assistant position. Funding includes reallocation of budgeted expenditures and reduction in fees. (B12-185 thru B12-185B) Funding Source – Reallocation of Budgeted Expenditures and Fees
- h. Administration/Pregnancy Care Management/Maternity Clinic/Family Planning Clinic – Revisions in the total budget reduction of \$5,936 to reallocate .10 FTE of a social worker position from Pregnancy Care Management (reducing case management fees) into Maternity Clinic and Family Planning Clinic funded by state funding currently budgeted in Administration. (B12-187 thru B12-187C) Funding Source – Reallocation of Budgeted Expenditures and Revenues and Fees

(3) 5310 Grant (Non-Medical Transportation)

Revision in the total amount of \$400,000 to budget a North Carolina Department of Transportation Grant to provide non-medical transportation services for eligible elderly and handicapped citizens. A 10% local match will be provided through ride fares. (B12-178) Funding Source – State and In-Kind

MOTION: Commissioner Council moved to approve all consent items 4.A. through 4.E.(3).
 SECOND: Commissioner King
 VOTE: UNANIMOUS (7-0)

ITEMS OF BUSINESS

- 5. Nominations Boards and Committees

A. Board of Health (3 Vacancies)

Commissioner King nominated Sanjay Shah for the Physician position, Barbara Stelly for the General Public Representative position, and Tom Nicholson for the Pharmacist position.

B. Civic Center Commission (5 Vacancies)

Commissioner Edge nominated Olivia Chavis, Carl Williford, Ramona Moore, Wayne Beard, Sr., and Edie Bigler for the Restaurant Owner position.

Commissioner Keefe nominated Kirk Deviere for a non-restaurant owner position.

6. Appointments to Boards and Committees

A. Board of Health (1 Vacancy)

Nominee:

County Commissioner: Billy R. King

MOTION: Commissioner Keefe moved to appoint Commissioner Billy R. King to the County Commissioner position.

SECOND: Commissioner Council

VOTE: UNANIMOUS (7-0)

B. Farm Advisory Board (3 Vacancies)

Nominees:

Farmer Position: Britt Riddle

Planning Board Representative: Roy Turner (Reappointment)

Cooperative Ext. Service Representative: Colby Lambert (Reappointment)

MOTION: Commissioner Keefe moved to appoint Britt Riddle to the Farmer position, Roy Turner to the Planning Board Representative position, and Colby Lambert to the Cooperative Extension Service Representative position.

SECOND: Commissioner King

VOTE: UNANIMOUS (7-0)

MOTION: Commissioner Council moved to adjourn.

SECOND: Commissioner Edge

VOTE: UNANIMOUS (7-0)

There being no further business, the meeting adjourned at 9:35 a.m.

Approved with/without revision:

Respectfully submitted,

Candice H. White
Clerk to the Board