

CUMBERLAND COUNTY POLICY COMMITTEE  
AUGUST 7, 2003

PRESENT: Commissioner Jeannette Council  
Commissioner Breeden Blackwell  
Commissioner Billy King  
Commissioner Talmage Baggett  
James Martin, County Manager  
Amy Cannon, Assistant County Manager  
Grainger Barrett, County Attorney  
Marsha Fogle, Clerk to the Board  
Ann Hymes, Deputy Clerk to the Board  
C. Steinman, Animal Control  
W. Simpson, Animal Control  
Press

1. Approval of Minutes: February 6, 2003

MOTION: Commissioner Blackwell moved to approve.  
SECOND: Commissioner King  
VOTE: UNANIMOUS

2. Consideration of a policy to establish certain times of the day for county department functions/events, etc. (first thing in the morning, between 12:00 noon and 2:00 PM or 4:00 PM or later)

MOTION: Commissioner Blackwell made a motion to recommend to the Board of Commissioners that a policy be adopted with a recommendation to all managers of departments that when they are planning functions or events, they be given three choices of when they can be held:

- (1.) between 8:00 – 9:00 AM
- (2.) between 12:00 noon and 2:00 PM
- (3.) 4:00 PM or later

SECOND: Commissioner King  
VOTE: UNANIMOUS

3. Discussion: Benefits (accrued annual and sick leave) for Register of Deeds and Sheriff

Grainger Barrett, County Attorney, stated there is no clear policy on the above. He said the Commissioners may wish to clarify its intent that the Register of Deeds and the Sheriff may take advantage of the benefits package offered to county employees, which includes annual leave and sick leave. This would allow County Finance Department to maintain an accurate accounting of those balances. The Register of Deeds and the Sheriff might choose not to take advantage of annual and sick leave, and to receive their annual salaries without submitting

annual and sick leave forms. It is likely that both officers accumulate significant compensatory time to cover most short absences from duty, such as medical appointments.

Commissioner Baggett noted that this policy would not include the county commissioners. They do not accrue annual leave or sick leave.

MOTION: Commissioner Blackwell made a motion to recommend to the Board of Commissioners that the Memorandum for Policy Committee dated July 29, 2003, FROM: Grainger Barrett, SUBJECT: Register of Deeds and Sheriff Benefits be adopted. (Memo attached).

SECOND: Commissioner King

VOTE: UNANIMOUS

4. Consideration of Sponsorship Policy

Grainger Barrett, County Attorney, stated the county has received a proposal from Up & Coming Weekly to create a weekly "Pet of the Week" site promoting adoptions from the Animal Shelter. Up & Coming would heavily subsidize the feature for three years. Other businesses in the community would be asked to act as sponsors for the balance of the cost.

Commissioner Council felt this proposal from Up & Coming, if adopted, should be a complete Animal Control function.

Commissioner Baggett said that other publications should be given the same opportunity. The policy should be neutral.

The committee did not feel any action should be taken as the Animal Control Department can handle this issue. It was decided that the Public Information Officer would prepare a memorandum and ensure all media is notified, and that they may contact the Animal Control Department if they wish to promote pet adoptions. The County Attorney was instructed to bring back to the Policy Committee at the next meeting a "general sponsorship policy" for consideration.

5. Other matters of concern

Commissioner Blackwell requested that the travel reimbursement policy be updated. Marsha Fogle, Clerk to the Board, said the research has already been done. Amy Cannon, Assistant County Manager/Finance Director, stated the findings will be presented at the September Policy Committee meeting.

Meeting adjourned: 9:15 AM