

CUMBERLAND COUNTY POLICY COMMITTEE
JULY 13, 1994, 3:00PM
MINUTES

MEMBERS

PRESENT: Chairman Johnnie Evans
Commissioner Tom Bacote
Com. Juanita Gonzalez

OTHERS: Cliff Strassenburg Water Moorman
 Danny Higgins Dohn Broadwell
 George Vaughan Mayon Weeks
 Ken Sykes Al Rumbaugh
 Tom Grantonic Press
 David Ivey

Chairman Evans called the meeting to order and stated the minutes of the June 8 meeting stand approved.

1. Consideration of Proposed Amendments to Section 4.8, Cumberland County Code, Requirements for Building Permits

At the previous meeting, staff was requested to quantify the additional cost of remapping when when a final plat is filed and it is different from the preliminary.

Mr. Tom Grantonic, County Assessor's Office, reviewed his cost estimate. Mr. Grantonic told the Committee total cost for mapping of a parcel is \$75.00.

Mr. Moorman pointed out that not every step needs to be repeated when remapping is done as a result of changes between the preliminary plat and final plat.

Commissioner Evans said he believed the cost for remapping would run somewhere in the range of \$30.00 to \$35.00. Commissioner Evans said he could not support the amendment to the ordinance as proposed requiring the filing of a final plat before issuance of a permit. He said he could support charging a fee to anyone who amends the preliminary plat.

Commissioner Gonzalez stated staff had brought back the information requested by this committee and the committee should take a good look at it. She noted this particular item has been on the table for a long time and the committee should make a decision.

Dohn Broadwell showed the Committee a sample of his preliminary plats, noting it really his his final plat.

Commissioner Bacote said he was interested in being fair to everyone. He also said we should be operating as efficiently as we can. He questioned how other counties handle this matter. It was noted that 99 out of 100 counties require a final plat to be filed prior to issuance of a permit.

CUMBERLAND COUNTY POLICY COMMITTEE
JULY 13, 1994
PAGE TWO

Walter Moorman, noting so many changes occurring in the subdivision ordinances, suggested the committee table this matter and come back to it in a year.

MOTION: Commissioner Evans offered a motion to leave the ordinance as is with the exception that when a preliminary plat has to be remapped we assess \$35.00 per lot to cover additional expenses incurred by the County.

MOTION DIED FOR LACK OF A SECOND.

NO OTHER MOTIONS WERE MADE.

MEETING ADJOURNED.

TIME STUDY

OPERATION

TITLE

DURATION
IN MINUTES PER MINUTE

COST

TOTAL

VARIABLE COSTS

1 ORGANIZE DOCUMENTS	APPRAISER	02.00	\$0.30	\$0.61
2 TRAVEL TO PARCEL	APPRAISER	03.00	\$0.30	\$0.91
3 DATA COLLECTION	APPRAISER	25.00	\$0.30	\$7.60
4 COMPLETE TRANSLITERATION FORM	APPRAISER	15.00	\$0.30	\$4.56
5 RETURN TRAVEL	APPRAISER	02.50	\$0.30	\$0.76
6 FIND PARENT CARD	APPRAISER	10.00	\$0.30	\$3.04
7 VALUE PROPERTY	APPRAISER	07.50	\$0.30	\$2.28
8 ORGANIZE DOCUMENTS	APPRAISER	02.00	\$0.30	\$0.61
9 TRAVEL TO PARCEL	APPRAISER	03.00	\$0.30	\$0.91
10 ON SITE VERIFICATION	APPRAISER	10.00	\$0.30	\$3.04
11 RETURN TRAVEL	APPRAISER	02.50	\$0.30	\$0.76
12 TRANSFER TO PIN	APPRAISER	05.00	\$0.30	\$1.52
13 RE-PRICE LAND AND S/O	APPRAISER	10.00	\$0.30	\$3.04
<u>APPRAISAL TOTALS</u>		97.50		\$29.63

14 PROCESS PERMIT	CLERK	15.00	\$0.20	\$3.03
15 PREPARE MAP	CLERK	10.50	\$0.20	\$2.12
16 EDIT TRANSLITERATION FORM	SR CLERK	05.00	\$0.25	\$1.24
17 KEY DATA	CLERK	12.00	\$0.20	\$2.43
18 PRINT OUT TO APPRAISER	CLERK	04.00	\$0.20	\$0.81
19 REVIEW PRINT OUT	CLERK	03.00	\$0.20	\$0.61
20 KEY APPRAISER EDITS	CLERK	03.00	\$0.20	\$0.61
21 PRINT OUT NEW HARD CARDS	SR CLERK	00.50	\$0.25	\$0.12
22 EDIT HARD CARD	SR CLERK	05.00	\$0.25	\$1.24
23 FILE	CLERK	00.50	\$0.20	\$0.10
24 PRORATION	TX COORD	12.00	\$0.31	\$3.74
25 PROCESS YELLOW SHEETS	CLERK	06.00	\$0.20	\$1.21
26 PREPARE MAPS	CLERK	10.50	\$0.20	\$2.12
27 EDIT TRANSLITERATION FORM	SR CLERK	05.00	\$0.25	\$1.24
28 KEY DATA	CLERK	12.00	\$0.20	\$2.43
29 PRINT OUT TO APPRAISER	CLERK	04.00	\$0.20	\$0.81
30 REVIEW PRINT OUT	CLERK	03.00	\$0.20	\$0.61
31 KEY APPRAISER EDITS	CLERK	03.00	\$0.20	\$0.61
32 PRINT NEW HARD CARD	SR CLERK	00.50	\$0.25	\$0.12
33 EDIT HARD CARD	SR CLERK	05.00	\$0.25	\$1.24
34 FILE	CLERK	00.50	\$0.20	\$0.10
<u>CLERICAL TOTALS</u>		120.00		\$26.56
<u>TOTAL OPERATION TIME IN MINUTES</u>		217.50		

MAINT.,FUEL,REPAIR,INS,DEPR	VEHICLE			\$4.30
MAPS,PRINTOUTS,CARDS,FOLDERS	SUPPLIES			\$3.70
MAINFRAME TIME	EDP			\$2.40
<u>TOTAL VARIABLE COSTS</u>				\$66.59

FIXED COSTS

PWC,INS,SECURITY,MAINT,DEPREC	BUILDING			\$5.90
SALARIES	ADMINISTRATION			\$2.49
<u>TOTAL FIXED COSTS</u>				\$8.39

<u>TOTAL COST PER PARCEL (ROUNDED)</u>				\$75.00
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