

CUMBERLAND COUNTY PERSONNEL COMMITTEE
APRIL 14, 2005, 8:30AM

MEMBERS

PRESENT: Commissioner Kenneth Edge
Commissioner Diane Wheatley

MEMBER

ABSENT: Commissioner Billy King

OTHERS

PRESENT: James Martin, County Manager
Amy Cannon, Asst. County Manager
Cliff Spiller, Asst. County Manager
Marsha Fogle, Clerk
Sara VanderClute, PIO
Press: Andrew Barksdale

The meeting was called to order by Commissioner Edge.

1. Approval of minutes: August 12, 2004

MOTION: Commissioner Wheatley moved to approve.

SECOND: Commissioner Edge

VOTE: UNANIMOUS

2. Election of Chairman

Commissioner Billy King was unanimously appointed Chairman.

3. Selection of meeting date

The committee selected the 2nd Thursday of the month at 8:30AM as its regular meeting date.

4. Review of evaluation forms for the County Manager, County Attorney and Clerk to the Board

BACKGROUND: Former Chair of the Board of Commissioners, Jeannette Council, asked Commissioner Edge to find appropriate evaluation forms for the Manager, Attorney, and Clerk. These forms are presented for the Committee's review and input.

Commissioner Wheatley inquired if the evaluations would be a tool for monetary reward. Commissioner Edge said it was his understanding that the forms would be used as a tool to encourage good performance and point out areas in which the Board feels improvement may be needed.

The consensus of the Committee was to do the evaluations by the end of March in each year. In addition, the Committee recommends that the evaluation forms be signed. The Chairman would score the forms and the entire Board would discuss the evaluation with each employee.

MOTION: Commissioner Wheatley moved to recommend approval of the forms for evaluation of the County Manager, County Attorney and County Clerk and require each commissioner to sign the form.

SECOND: Commissioner Edge

VOTE: UNANIMOUS

MEETING ADJOURNED: