

COUNTY PERSONNEL COMMITTEE
SEPTEMBER 8, 1993, 8:15AM

PRESENT: Chairman Billy King
Commissioner Lee Warren
Cliff Strassenburg, Co.Mgr.
Pat Jones, Personnel Dir.
Doug Canders, Trial Atty.
Marsha Fogle, Clerk
Press
ABSENT: Commissioner John Keefe

AGENDA

1. Discussion: Benefits Coordinator, Risk Manager, Safety Director and Public Information Officer positions.

Pat Jones, Personnel Director reviewed job descriptions. Commissioners King and Warren agreed that the focus should be on the Safety Director as the number one priority, Risk Manager, second priority; Benefits Coordinator and then Public Information Officer.

The Committee agreed that the Safety Director Position and the Risk Manager should be two separate positions.

MOTION: Commissioner Warren offered a motion that the Committee recommend to the Board of Commissioners the establishment of a Safety Director position at a salary of \$29,131 (see attached job description).

SECOND: Commissioner King

VOTE: UNANIMOUS

The money to fund this position and related costs (desk and other minor equipment purchases) would come from the County's Workers Comp Trust money. This position will report directly to the County Manager.

The hiring of a Safety Director should over a period of several years reduce the county's experience in workmens comp claims.

The Committee will continue to review the need for the Risk Manager, Benefits Coordinator and Public Information Officer.

Meeting Adjourned: 8:55AM