

CUMBERLAND COUNTY FACILITIES COMMITTEE
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
NOVEMBER 3, 2011 – 8:30 AM
MINUTES

MEMBERS PRESENT: Commissioner Jimmy Keefe, Chair
 Commissioner Marshall Faircloth

MEMBERS ABSENT: Commissioner Jeannette Council

OTHER COMMISSIONERS

PRESENT: Commissioner Kenneth Edge
 Commissioner Ed Melvin

OTHERS PRESENT: James Martin, County Manager
 Amy Cannon, Deputy County Manager
 James Lawson, Assistant County Manager
 Howard Abner, Assistant Finance Director
 Sally Shutt, Communications and Strategic Initiatives
 Manager
 Rick Moorefield, County Attorney
 Robert N. Stanger, County Engineer
 Al Brunson, Facilities Maintenance Manager
 Edward Pone, District Court Judge
 Elizabeth Keever, District Court Judge
 Jim Ames, ServiceSource
 Sarah Hallock, Communicare Executive Director
 Mike Strickland, Chief Court Counselor
 Kenny Currie, Emergency Services Director
 Kellie Beam, Deputy Clerk to the Board
 Press

Commissioner Keefe called the meeting to order and welcomed guests.

1. APPROVAL OF MINUTES – OCTOBER 6, 2011 REGULAR MEETING

MOTION: Commissioner Faircloth moved to approve the minutes.

SECOND: Commissioner Keefe

VOTE: UNANIMOUS (2-0)

James Martin, County Manager, asked to make a change to the order of the agenda. Mr. Martin requested item #2 and item #3 be reversed. The Facilities Committee agreed to make this change.

2. CONSIDERATION OF COMMUNICARE LEASE

James Lawson, Assistant County Manager, stated Communicare has a need to find a facility that will better meet their needs as far as providing services. Renovations are now complete on the building located at 226 Bradford Avenue, which formerly housed the Carolina Residential Service. Mr. Lawson stated there is a continued interest from Communicare to relocate into the building at 226 Bradford Avenue and he is requesting authorization to develop the lease. Questions and discussion followed.

MOTION: Commissioner Faircloth moved to forward to the full board the recommendation that county management be authorized to lease the building located at 226 Bradford Avenue to Communicare.

SECOND: Commissioner Keefe

VOTE: UNANIMOUS (2-0)

3. DISCUSSION OF SERVICESOURCE LEASE TERMS

Mr. Martin gave a brief background on ServiceSource and stated they are requesting an extension of their current one year lease.

Jim Ames, Director of ServiceSource, highlighted several of their accomplishments over the past year. Mr. Ames stated if it is possible to look at a longer lease, it would be appreciated because it is difficult to make long term plans with a one-year lease. Discussion and questions followed.

Mr. Martin recommended a lease of (5) five years with a provision that the county could give a (2) two year notice to vacate should a need arise during that time. Commissioner Faircloth stated there is no reason to take action now and suggested staff move forward with ServiceSource to work out something agreeable to both parties. Commissioner Faircloth further stated he would like to see ServiceSource pay for the insurance on the property since they did not pay any rent. Questions and discussion followed.

The consensus of the Facilities Committee was for staff to move forward with ServiceSource to work out something agreeable to both parties.

4. DISCUSSION OF RELOCATION OF BOARD OF ELECTIONS TO FIRST FLOOR OF THE FORMER PUBLIC HEALTH DEPARTMENT

Amy Cannon, Deputy County Manager, stated after talking with Board of Elections' staff, she learned they have a desperate need for additional space and moving the Board of Elections into the first floor of the former Public Health Department may be a viable option. Ms. Cannon also stated that she, James Lawson, Bob Stanger, Al Brunson and Terri Robertson toured the former public health building to try to look at some adaptive re-use of the first floor because logistically there is an on-going challenge for the Board

of Elections in their current building. Ms. Cannon further stated there would not need to be any major renovations for this move to take place. Questions and discussion followed.

5. DISCUSSION OF LEASE WITH NORTH CAROLINA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES FOR OFFICE SPACE AT THE AG-EXPO CENTER FOR THE DEPARTMENTS WITCHWEED PROGRAM

Rick Moorefield, County Attorney, stated the Department of Agriculture and Consumer Services requested the county renew the lease for office space at the Agri-Expo Center to house the Witchweed program through 2014.

MOTION: Commissioner Faircloth moved to forward to the full board the recommendation to lease the office space for an additional three years.

SECOND: Commissioner Keefe

VOTE: UNANIMOUS (2-0)

6. OTHER MATTERS OF BUSINESS

There were no other matters of business.

MEETING ADJOURNED AT 9:40 AM.