

COUNTY FACILITIES COMMITTEE MEETING
JANUARY 27, 1994, 4:00PM
ROOM 564, COUNTY COURTHOUSE

MEMBERS PRESENT: Tom Bacote
Billy King

OTHERS: Cliff Strassenburg, County Manager
Cliff Spiller, Assistant County Manager
Rhonda Davis, Deputy Clerk

Commissioner John Keefe was absent due to illness.

1. Elect Chairman

The meeting was called to order and Commissioner Bacote was duly elected Chairman of the Committee.

2. Set regular meeting date

The Committee set their regular meeting date as the third Thursday of each month at 8:00AM.

4. Old Business/New Business

Cliff Strassenburg stated most of the things that have been on the agenda for the facilities committee are things Cliff Spiller would normally do. He gave examples of some of the items the committee has discussed during previous meetings.

Cliff Spiller presented information regarding cost estimates on projects he was asked to complete by the former committee.

Commissioner Bacote stated Mr. Spiller is the Assistant County Manager responsible for maintenance of county facilities and he feels Mr. Spiller is responsible enough to handle these matters on his own. The painting of ceilings and walls are items he considers trivial and Mr. Spiller should take care of these items on his own. Commissioner King concurred.

Mr. Spiller then gave the committee members cost estimates for construction of an office and counter in the Board of Elections and an office in the Public Defender's Office.

The committee members consented to allow Mr. Spiller to take care of these matters.

Questions were asked concerning construction on the fourth floor and Board of Elections office.

Mr. Strassenburg presented blueprints of the Board of Elections office and described where the new office would be located and location of the additional space on the lower level of the courthouse that could be used as additional office space for them.

Commissioner King stated he felt all the Board of Elections personnel should be located in one office and not scattered in several locations. He suggested the additional office space provided away from the main office of the Board of Elections be used for storage.

Mr. Strassenburg then explained proposed renovations to the fourth floor. He explained the Finance office and Personnel office would be moved there. The rest of the floor would be used for courtrooms and the other side of the floor would be left vacant. They would also have to complete the lobby. Once the Finance office is moved to the fourth floor, one half of the space left vacant on the fifth floor would go to the Data Processing office and the other portion would be used for the new Risk Manager and Safety Director. The cost for these renovations would be \$600,000. The cost is high because the work would have to be done at night and on the weekends. He suggested the committee may want to have Dan McMillan come in and give more detailed information.

Commissioner King asked about the two offices needed for commissioners.

Strassenburg advised he does not see any other alternative other than filling in the lobby.

Commissioners King and Bacote expressed the fact they did not want to fill in the lobby on the fifth floor.

Strassenburg stated they could move the internal auditor people into some of the space left by the Finance office when they move. He stated he would talk with Mr. McMillan and ask him to work on the commissioners office problem.

Mr. Strassenburg also stated he would like to see this committee not get into small items that Cliff Spiller usually handles on his own. Other major tasks they need to look into is capital programs and they should be doing some planning in this area.

Commissioner Bacote stated he does not feel they need to be consulted on everyday maintenance. He also stated he is concerned with the progress of the juvenile center. He feels there is enough money there to begin this project.

Strassenburg stated they have a site picked out that Mental Health likes and are making progress on this project.

Commissioner King asked about the status of the county jail.

Strassenburg advised capacity is under the cap. They currently have 53 people on home confinement and people out on pre-trial release. However, these are only temporary solutions and we must address this problem.

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Mr. Bacote also stated they will have to consider the recommendations make by the Task Force for Juveniles in Trouble.

Meeting adjourned at 5:00 PM.

PAINTING - CEILING/WALLS

● LL, 1ST, 2ND, 3RD FLOORS

STEDMAN \$ 8800

HALL 12,000

LEE 29,000

PAINT 2ND & 3RD FLOOR @ FRONT OF COURT ROOMS \$1600

OFFICE CONSTRUCTION

Bd. of ELECTIONS \$ 1290

● PUB. DEFENDERS OFC \$ 1466

COUNTER CONSTRUCTION

Bd of ELECTIONS \$1100