

County Facilities Committee Meeting  
February 25, 1993, 4:00PM  
Room 564, Courthouse

PRESENT: Chairman John Keefe  
Commissioner Marshall Faircloth  
Commissioner Juanita Gonzalez  
Staff: Cliff Spiller  
Marsha Fogle  
Juanita Pilgrim  
Press

The Chairman called the meeting to order.

AGENDA ITEMS

1. Report from Cliff Spiller:

Mr. Spiller reported on county facilities and maintenance employees on staff to handle all maintenance work. He shared with the Committee organizational charts for the each of the five departments associated with maintenance of our county buildings and vehicles: (handout)

1. Public Bldgs Janitorial
2. Landscaping
3. Carpentry Shop
4. Central Maintenance Facility
5. Public Bldgs Equipment Maintenance

Mr. Spiller also shared his needs with the Committee:

Public Bldgs/Grounds: Needs 15 additional employees and one more truck  
Landscaping Dept: Needs Office/clerical assistance for FY94  
Public Bldgs Equipment Maint: Add one each Tech II position, One each assistant Supervisor position, Increase travel allowance/overtime

The committee reviewed the list (provided by Mr. Spiller) of non-custodial duties performed by his custodial department. The Committee had questions about the following duties performed:

1. Twice daily distribution of ice and ice water to the courtrooms.
2. Pick up and delivery of street signs to fire departments.
3. Unload trucks for social services food commodity program.
4. Pick up special food donations for the jail.
5. Distribution of materials for the dental hygiene program offered to the schools by the Health Department.

Committee will take the above items under advisement.

Facilities Committee Meeting  
February 25, 1993  
Page Two

Mr. Keefe stated he felt the Courthouse needed a system of signage.

2. Discussion: Capital Projects Priorities

The Facility Committee prioritized our capital projects (see attached list). Mr. Keefe noted that Raleigh is on us about not addressing the social services building and could hold up some of our funding if we do not address.

Mr. Keefe also recommended we look at providing Courthouse security in our next fiscal year budget.

MEETING ADJOURNED: 5:25PM