

COUNTY FACILITIES COMMITTEE  
AUGUST 26, 1993, 4:00PM

PRESENT: John Keefe, Chairman  
Marshall Faircloth  
Juanita Gonzalez  
Cliff Spiller  
Legrande Hucks  
Marsha Fogle

AGENDA

1. Report on transfer of Maintenance Personnel to County Buildings

Mr. Spiller reported that 30 maintenance employees have been transferred to various county buildings.

2. Report on number of maintenance employees left in county courthouse, their duties and work schedules

Mr. Spiller stated he has 19 maintenance positions left for courthouse maintenance. He stated he as a vacancy he does not want to fill and that he wants to transfer one of his people to Social Services to help down at the Social Services Food Bank (disperses cheese, etc).  
The Facilities Committee concurred.

Mr. Spiller also told the Committee he wanted to change the hours of the night crew in the Courthouse to come in at 5:00PM instead of 4:00PM. The Committee concurred.

The Committee discussed expenditures of monies to make physical changes in some of our offices. Mr. Spiller noted that monies expended for these purposes come out of a repair and maintenance line item which he said was budgeted at \$75,000 for this fiscal year. It was the consensus of the Committee that perhaps adding additional walls to offices was not an item that should come out of Mr. Spiller's repair and maintenance line item, as it is actually a capital improvement item. The Committee recommended that if these types of capital improvement expenditures are becoming a problem as far as funding out of the repair and maintenance line item, then the County Manager and Assistant County Manager should perhaps ask for some direction from the Facilities Committee.

The Committee's feeling was that departments should anticipate these expenditures when preparing their budgets and include them as capital improvements in their particular budgets.

Mr. Spiller said he would share with the Facilities Committee on a monthly basis his requests for repairs and maintenance and/or capital improvements requests from departments.

Mr. Spiller told the Board he would be removing two fuel tanks that are still in the ground at Les Maxwell School.

MEETING ADJOURNED: 4:50PM