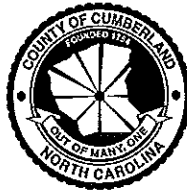


JIMMY KEEFE
Chairman

JEANNETTE M. COUNCIL
Vice Chairman

MARSHALL FAIRCLOTH
KENNETH S. EDGE
CHARLES E. EVANS
BILLY R. KING
EDWARD G. MELVIN



CANDICE WHITE
Clerk to the Board

KELLIE BEAM
Deputy Clerk

CUMBERLAND
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NORTH CAROLINA

BOARD OF COMMISSIONERS

MEMORANDUM

TO: Facilities Committee Members (Commissioners King, Melvin, and Evans)

FROM: Kellie Beam, Deputy Clerk to the Board *KB*

DATE: March 25, 2013

SUBJECT: Facilities Committee Meeting – April 4, 2013

There will be a regular meeting of the Facilities Committee on Thursday, April 4, 2013 at 8:30 AM in Room 564 of the Cumberland County Courthouse.

AGENDA

1. Approval of Minutes – January 3, 2013 Meeting (**Pg. 2**)
 2. Consideration of Authorization of Veterans Services to Use the Former Board of Elections Building (**Pg. 6**)
 3. Consideration of Approval of Placement of Small Historic Marker at the Historic Courthouse (**Pg. 7**)
 4. Consideration of Request for Additional Court Space by Clerk of Court (**Pg. 8**)
 5. Other Matters of Business
- cc: Board of Commissioners
Administration
Legal
Communications Manager
County Department Head(s)
Sunshine List

DRAFT

CUMBERLAND COUNTY FACILITIES COMMITTEE
NEW COURTHOUSE, 117 DICK STREET, 5TH FLOOR, ROOM 564
JANUARY 3, 2013 - 8:30 A.M.
MINUTES

MEMBERS PRESENT: Commissioner Billy King, Chair
Commissioner Ed Melvin

MEMBERS ABSENT: Commissioner Charles Evans

OTHER COMMISSIONERS

PRESENT: Commissioner Jimmy Keefe
Commissioner Kenneth Edge
Commissioner Marshall Faircloth (arrived at 9:15 a.m.)

OTHERS PRESENT: James Martin, County Manager
Amy Cannon, Deputy County Manager
James Lawson, Assistant County Manager
Sally Shutt, Chief Public Information Officer
Rick Moorefield, County Attorney
Jeffery Brown, Engineering and Infrastructure Director
Dr. John Lauby, Animal Control Director
Howard Abner, Assistant Finance Director
Christopher Frank, LSV Architects
Candice White, Clerk to the Board
Kellie Beam, Deputy Clerk to the Board
Press

Commissioner Billy King called the meeting to order.

1. ELECTION OF FACILITIES COMMITTEE CHAIRMAN

MOTION: Commissioner Melvin moved to elect Commissioner King as the Facilities
Committee Chairman.
SECOND: Commissioner King
VOTE: UNANIMOUS (2-0)

2. APPROVAL OF MINUTES – NOVEMBER 1, 2012 MEETING

MOTION: Commissioner Melvin moved to approve the minutes.
SECOND: Commissioner King
VOTE: UNANIMOUS (2-0)

DRAFT

3. UPDATE REGARDING FORMER BOARD OF ELECTIONS BUILDING

James Lawson, Assistant County Attorney, stated on June 18, 2012, the Board of Commissioners passed a motion to place the former Board of Elections building on the market for six (6) months at \$675,000 and if there are no offers during that time period, then the board would consider further options for using or disposing of the building. Mr. Lawson stated he informed the Facilities Committee on November 1, 2012, that he had received three phone calls from real estate brokers in regards to the building, but no one had expressed any real interest.

Mr. Lawson stated since the November 1, 2012, Facilities Committee meeting he had been contacted by two parties who expressed interest in the building. Mr. Lawson further stated the Cumberland County Dispute Resolution Center, Inc., toured the former Board of Elections building on November 20, 2012, and submitted a letter of intent on December 3, 2012, for a purchase price of \$400,000.

Mr. Lawson stated on November 29, 2012, a local physician toured the property and expressed his interested in purchasing the building for \$300,000 and leasing it back to the county. Mr. Lawson further stated the local physician had not submitted a formal offer, but has asked to be informed if the building becomes available at his price point.

Commissioner Edge asked whether there was still a need for the space by county departments. Mr. Martin stated the county still has a need for additional space. Commissioner King stated he was leaning towards the county keeping the space if it would not generate income to sell the property. Commissioner Melvin stated he was open to the option of selling the property but if the county needs the building for space then the county should use it for internal needs.

Commissioner Keefe stated the Veterans Services department is still requesting the need for additional space. Commissioner Keefe stated Cumberland County has the second largest veteran population in the state and currently the Department of Social Services only has 19 handicap parking spaces and many veterans are disabled.

The consensus of the Facilities Committee was for management to determine the best use of the former Board of Elections building and bring back to the next Facilities Committee meeting.

4. UPDATE ON STATUS OF DETENTION CENTER EXPANSION PROJECT

Jeffery Brown, Engineering and Infrastructure Director, stated the status of the Detention Center Expansion Project changes daily. Mr. Brown stated currently the project is within budget and on time. Mr. Brown stated the contractor hopes to finish the project sooner than the expected 14 month time line if the weather cooperates.

DRAFT

5. DISCUSSION ON ANIMAL CONTROL FACILITY NEEDS

James Lawson, Assistant County Manager, stated there is currently a need for additional space at the Animal Control facility. Mr. Lawson stated the high volume of animals processed through the Animal Control facility continues to create a number of challenges in managing the population within the current available space. Mr. Lawson further stated some of the concerns include: public safety, disease control, high euthanasia rates, and limited opportunities to increase adoptions; all of which affect the focus of Animal Control's operations.

Mr. Lawson stated Dr. Lauby, Animal Control Director, has indicated that an expansion of the facility would provide an opportunity to increase adoptions, decrease euthanasia and to be more involved in programs that focus on managing the pet population and educating the public on responsible pet ownership. Mr. Lawson stated Dr. Lauby also mentioned an expanded facility would provide the ability to create a holding area for rabies quarantine dogs, dangerous dogs and cruelty case subjects, so they are separated from areas accessed by the public.

Dr. Lauby stated the Animal Control facility currently has seven large kennels to house animals in isolation yet they end up with between 25-30 animals per day that need to be housed in isolation for one reason or another. Dr. Lauby stated the proposed addition has about fifty kennels that could be used for isolation.

Commissioner Keefe asked if the increase in Animal Control revenue this year could cover the cost of an addition. Ms. Cannon stated Dr. Lauby has made an aggressive effort to increase revenue but she does not know if there will be enough money this fiscal year to cover the entire expansion amount. Dr. Lauby stated the new pet license program has been very successful in the first six months.

Commissioner King stated it sounds like things are working well for Animal Control. Commissioner King asked County Management to research this matter and bring a recommendation to the Facilities Committee. Mr. Martin stated he feels it would be more realistic to try to figure out a way to do this in the next budget process and management would bring a recommendation back closer to budget time.

6. CONSIDERATION OF APROVAL TO SELECT PROPOSED CONTAINER SITE FOR SOLID WASTE

Mr. Brown stated the Solid Waste Department currently operates the McCauley Container Site located off of Research Drive. Mr. Brown stated Cumberland County has a lease on the property where the container site is located; however, the lease is set to expire on June 30, 2013. Mr. Brown stated the Solid Waste Department is responsible for returning the site into the condition it was in prior to the container site being established by the time the lease expires.

DRAFT

Mr. Brown stated the Solid Waste Department has identified two potential sites within the Industrial Park where the container site could be located. Mr. Brown explained the first site is located off of Distribution Drive and the second site is located at the end of Production Drive.

Mr. Brown stated he and the Solid Waste Director in conjunction with County Management recommend the first site, which is located off of Distribution Drive to be selected to replace the McCauley Container Site.

MOTION: Commissioner Melvin moved to recommend to the full board approval of staffs' recommendation to select site number one off of Distribution Drive to replace the McCauley Container Site.

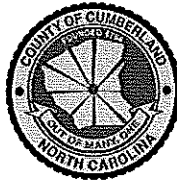
SECOND: Commissioner King

VOTE: UNANIMOUS (2-0)

7. OTHER MATTERS OF BUSINESS

There were no other items of business.

MEETING ADJOURNED AT 9:27 AM.



CUMBERLAND
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ENGINEERING & INFRASTRUCTURE DEPARTMENT

JEFFERY P. BROWN, PE
Engineering & Infrastructure Director

**MEMO FOR THE AGENDA OF THE
APRIL 4, 2013 MEETING OF THE FACILITIES COMMITTEE**

TO: FACILITIES COMMITTEE
FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR
THROUGH: JAMES LAWSON, ASSISTANT COUNTY MANAGER
DATE: MARCH 27, 2013
SUBJECT: FORMER BOARD OF ELECTIONS BUILDING

Requested by: JAMES LAWSON, ASSISTANT COUNTY MANAGER
Presenter(s): JAMES LAWSON, ASSISTANT COUNTY MANAGER

Estimate of Committee Time Needed: 15 MINUTES

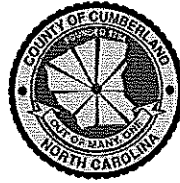
BACKGROUND:

At the January 3rd Facilities Committee, County Management was directed by the Committee to determine the best use of the former Board of Elections building and bring it back to the committee at its April 4th meeting. Staff evaluated the space available for both the Human Resources Department and Veterans Services. While this space could adequately accommodate either Department, it has been determined that Veterans Services would be the most appropriate Department to relocate to the former Board of Elections building for the following reasons;

1. This new location would provide better access for Veterans to enter the building along with parking adjacent to the building.
2. This location will provide additional space that is currently needed along with some added space for future growth.
3. The projected cost of renovations needed for Veterans Services is much less than what would be needed to up-fit the space for the needs of the Human Resources Department.
4. The relocation of Veteran Services to this space is viewed more of a "permanent" move as to what is viewed as a temporary move for Human Resources.

RECOMMENDATION/PROPOSED ACTION:

The Engineering & Infrastructure Director and County Management recommend that the Facilities Committee approve the relocation of Veterans Services to the former Board of Elections building.



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ENGINEERING & INFRASTRUCTURE DEPARTMENT

JEFFERY P. BROWN, PE
Engineering & Infrastructure Director

MEMO FOR THE AGENDA OF THE
APRIL 4, 2013 MEETING OF THE FACILITIES COMMITTEE

TO: FACILITIES COMMITTEE
FROM: JEFFERY P. BROWN, PE, E & I DIRECTOR
THROUGH: JAMES E. MARTIN, COUNTY MANAGER
DATE: MARCH 27, 2013
SUBJECT: PLACEMENT OF SMALL HISTORIC MARKER AT THE HISTORIC COURTHOUSE

Requested by: CITY OF FAYETTEVILLE
Presenter(s): BRUCE J. DAWS, HISTORIC PROPERTIES MANAGER


Estimate of Committee Time Needed: 10 MINUTES

BACKGROUND:

It has been requested that a small stone marker with a bronze plaque commemorating Captain Alexander McRae be placed on the grounds of the Historic Courthouse. It is being requested that this marker be placed to the right of the front steps as you enter the building. There is an existing marker on the left side. Captain McRae grew up on this site, which was the McRae home place. Captain McRae was killed in action during the Civil War fighting for the Union Army and he had other brothers who fought for the Confederate Army. Captain McRae was highly respected by his family, and he was afforded the honor of burial at West Point after the war. This small marker helps tell the story of the American Civil War where often brother was pitted against brother. The McRae family is currently still represented in Fayetteville. The placement of this marker is being conducted in partnership with the Sons of Union Veterans, and it ties to the 150th Anniversary of the American Civil War.

RECOMMENDATION/PROPOSED ACTION:

The Engineering & Infrastructure Director and County Management recommend that the Facilities Committee approve the placement of this historic marker on the grounds of the Historic Courthouse.


 received
 2/8/13

ct



State of North Carolina
General Court of Justice
CLERK OF SUPERIOR COURT
12th Judicial District

LINDA H. PRIEST
 CLERK OF SUPERIOR COURT
 EX OFFICIO JUDGE OF PROBATE

117 Dick Street • Room 106
 FAYETTEVILLE, N.C. 28301

TELEPHONE (910) 475-3053
 FACSIMILE (910) 475-3001

James Martin, Manager
 County of Cumberland
 5th Floor, 117 Dick Street
 Fayetteville, NC 28301

Re: Need for Additional Court Space

Dear Mr. Martin:

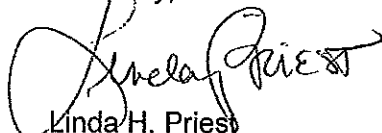
I am writing to request your assistance once again with the reoccurring issue of insufficient court space. Currently room 102 is the only dedicated space for matters, by statute, to be heard by the Clerk. Due to the increased volume of foreclosures, incompetency, guardianship and estate matters our hearing space is no longer sufficient for these time sensitive matters to be scheduled and heard as prescribed by law.

Specifically, I am requesting use of the County Commissioner's Meeting Room 118 on Mondays, Tuesdays and Fridays. Please know that I have considered other options prior to making this request. As you can imagine foreclosure matters and incompetency hearings regarding mentally ill adults can be very emotional and have the potential of becoming volatile. Therefore, due primarily to security concerns, I have come to the conclusion that requesting use of room 118, even if only a temporary fix, is the safest solution.

I've spoken with Judge Keever regarding this matter and she has graciously agreed to relinquish the use of room 118 on Tuesday afternoons. Currently, environmental and drug court is held there at that time. That space is also used for child support court on Wednesdays and Thursdays. So, with the understanding that use by the Board of Commissioners takes priority, I'm asking for your approval to use room 118 on Mondays when the Commissioners are not meeting, Tuesdays and Fridays. Having the additional hearing space on these three days will greatly improve my ability to have these matters heard within the time prescribed by law in an accessible and safe location.

Thank you for your consideration, and as this is a time-sensitive matter please contact me at your earliest convenience to discuss this further if necessary.

Sincerely,



Linda H. Priest
 Clerk of Superior Court

Cc: Hon. A. Elizabeth Keever



CUMBERLAND
★ COUNTY ★
NORTH CAROLINA

February 11, 2013

Ms. Linda H. Priest
Clerk of Superior Court – 12th Judicial District
117 Dick Street, Room 106
Fayetteville, NC 28301

SUBJECT: NEED FOR ADDITIONAL COURT SPACE

Linda
Dear Mrs. Priest:

I am in receipt of your recent letter requesting use of the County Commissioner's Meeting Room 118 on Mondays (when Commissioner's are not meeting), Tuesdays and Fridays.

This request will need the approval of the Board of Commissioners and I plan to schedule it for consideration by the Facilities Committee at its next regularly scheduled meeting which is on April 4, 2013 at 8:30 AM.

Please plan to attend this meeting in the event the Committee has questions.

Sincerely,

James E. Martin
James E. Martin
County Manager

cc: Cumberland County Board of Commissioners
Candice White, Clerk to the Board
Jeffery Brown, County Engineer

Kellie Bean
JM/ct

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